

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00PM
ON WEDNESDAY, JANUARY 31, 2018**

Those present were

Mrs. Sheryl Rooth	-	Chair
Mr. Dean Sheppard	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Eric Southern	-	Commissioner
Mr. Phil Squire	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mr. Patrick Cormier	-	Manager of Information Services
Mrs. Caroline Roy	-	Secretary

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended, Mr. Helmer moves, seconded by Mr. Sheppard the acceptance of the agenda as amended. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

Mr. Helmer moves, seconded by Mr. Sheppard, the minutes of the meeting held on November 29, 2017 be APPROVED. CARRIED.

**Occupational Health &
Safety Work
Programs – 2017
(Status) and 2018
(Draft)**

The Commission received a presentation from Tyson Cragg and John Gillet, Health & Safety Committee – 450 Highbury Ave N. Co-Chairs regarding the Occupational Health & Safety Work Programs 2017 (Status) and 2018 (Draft) report, copy attached, Mr. Helmer motioned, seconded by Mr. Southern, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Sheppard, Mr. Helmer, Mr. Southern and Mr. Squire

CARRIED.

**2018 Service Plan –
Conventional Transit**

With regard to the 2018 Service Plan – Conventional Transit report, Mr. Helmer moves, seconded by Mr. Sheppard, that the Commission,

- I. APPROVE the 2018 Conventional Transit Service Plan as set out below, noting the recommended changes represent 17,700 additional service hours and can be accommodated within approved budgets.

Effective April 29, 2018

- i. Route 3
 - a. Remove Dufferin Ave routing on Sundays

Effective September 2, 2018

- i. Routes, 2, 4, 9, 10/14, 13, 15/21, 16, 17, 20
 - b. Introduce Sunday service at 7 am on a reduced frequency from current early morning service
- ii. Route 2
 - a. Increase weekday frequency from 30 minutes to 20 minutes between 9 pm and 12 am
 - b. Increase weekday round trip time from 105 minutes to 120 minutes between 10 am and 12 pm
 - c. Increase Saturday round trip time from 105 minutes to 120 minutes between 12 pm and 6 pm
 - d. Increase Saturday round trip time from 90 minutes to 105 minutes between 6 pm and 9 pm
- iii. Route 3
 - a. Modify the 3B downtown routing to follow Richmond, King, Wellington, removing service from Richmond and Horton
- iv. Route 3/5
 - a. Interline Route 3 with Route 5
- v. Route 4
 - a. Increase weekday round trip time from 105 minutes to 120 minutes between 4 pm and 6 pm
 - b. Increase Saturday frequency from 30 minutes to 25 minutes between 2 pm and 6 pm
- vi. Route 6
 - a. Increase weekday frequency from 30 minutes to 25 minutes between 4 pm and 6 pm
- vii. Route 7
 - a. Modify route to serve Argyle Mall before and after serving Wavell, east of Clarke Road
- viii. Route 7/11
 - a. Increase weekday frequency from 30 minutes to 20 minutes between 7:30 am and 9 am and 2:30 pm and 5:30 pm
- ix. Route 10
 - a. Modify route to remove the Teeple Terrace and Berkshire Drive loop evenings and Sundays
- x. Route 10/14
 - a. Introduce weekday service starting at 5:45 am to connect to the first Route 30 bus leaving White Oaks Mall
- xi. Route 11
 - a. Remove service along Viscount, Cranbrook and Commissioners (see item II-iii Route 15)
- xii. Route 12
 - a. Increase weekday round trip time from 60 minutes to 80 minutes between 4 pm and 6 pm
- xiii. Route 15/21
 - a. Increase weekday frequency from 30 minutes to 20 minutes between 6 pm and 7 pm
- xiv. Route 16
 - a. Increase Saturday frequency from 30 minutes to 25 minutes between 8 am and 10 am
 - b. Increase weekday round trip time from 100 minutes to 120 minutes between 1 pm and 2 pm
- xv. Route 17
 - a. Increase weekday frequency from 30 minutes to 20 minutes between 6 pm and 9 pm

- xvi. Route 20
 - a. Modify route to operate the Oakcrossing loop weekdays between 6 pm and 9 pm
 - b. Increase weekday frequency from 30 minutes to 20 minutes between 6 pm and 9 pm
- xvii. Route 23
 - a. Eliminate route
- xviii. Route 24
 - a. Modify route to operate along Wonderland and Commissioners
 - b. Remove service along Viscount
 - c. Decrease weekday frequency from 30 minutes to 35 minutes between 3 pm and 6 pm
- xix. Route 27
 - a. Introduce Saturday service between 11 am and 9 pm on a 40 minute frequency (fall/winter only)
- xx. Route 29
 - a. Increase weekday frequency from 15 minutes to 12 minutes between 7 am and 12 pm (fall/winter only)
 - b. Increase weekday frequency from 15 minutes to 13 minutes between 4 pm and 6 pm (fall/winter only)
 - c. Increase weekday frequency from 20 minutes to 13 minutes between 8 pm and 10 pm (fall/winter only)
 - d. Introduce Saturday service between 12 pm and 9 pm on a 35 minute frequency (fall/winter only)
 - e. Introduce Sunday service between 1 pm and 9 pm on a 35 minute frequency (fall/winter only)
- xxi. Route 33
 - a. Increase weekday frequency from 15 minutes to 13 minutes between 1 pm and 6 pm
 - b. Increase weekday frequency from 30 minutes to 17 minutes between 6 pm and 9 pm
 - c. Decrease weekday frequency from 15 minutes to 17 minutes between 7 am and 1 pm (fall/winter only)
 - d. Extend Monday- Thursday Schedule to Friday (fall/winter only)
- xxii. Route 90
 - a. Increase weekday frequency from 20 minutes to 15 minutes between 10 am and 2:45 pm
 - b. Increase weekday round trip time from 75 minutes to 90 minutes between 3:30 pm and 6 pm
 - c. Introduce weekday service between 6:30 pm and 9 pm on a 35 minute frequency
 - d. Increase Saturday frequency from 30 minutes to 25 minutes between 2 pm and 6 pm
 - e. Increase Sunday frequency from 30 minutes to 20 minutes between 11 am and 6 pm
 - f. Introduce Sunday service between 6 pm and 7 pm on a 30 minute frequency
- xxiii. Route 91
 - a. Introduce Saturday service between 11 am and 9 pm on a 25 minute frequency
 - b. Introduce Sunday service between 12 pm and 8 pm on a 25 minute frequency
- xxiv. Route 102/106
 - a. Extend Monday-Thursday schedule to Friday (fall/winter only)
- xxv. Route 102
 - a. Increase weekday frequency from 15 minutes to 12 minutes between 11:30 am and 2:30 pm (fall/winter only)
 - b. Increase weekday frequency from 45 minutes to 22 minutes between 6 pm and 9 pm (fall/winter only)
 - c. Introduce weekday service between 9 pm and 11:30 pm on a 35 minute frequency (fall/winter only)
 - d. Introduce Saturday service between 11 am and 11 pm on a 40 minute frequency (fall/winter only)
 - e. Introduce Sunday service between 11 am and 10 pm on a 40 minute frequency (fall/winter only)
- xxvi. Route 106
 - a. Modify route to operate north on Western Road after leaving Natural Science to east on Windermere, to South on Richmond

- b. Increased weekday frequency from 40 minutes to 20 minutes between 6 pm and 9 pm (fall/winter only)
 - c. Introduce weekday service between 9 pm and 11:30 pm on a 35 minute frequency (fall/winter only)
 - d. Increase weekday round trip time from 40 minutes to 50 minutes between 4 pm and 6 pm (fall/winter only)
 - e. Introduce Saturday service between 11 am and 11 pm on a 35 minute frequency (fall/winter only)
 - f. Introduce Sunday service between 11 am and 10 pm on a 35 minute frequency (fall/winter only)
- II. APPROVE in principle the changes set out below, noting the changes are subject to further consultation prior to implementation and further consideration by the Commission should, as a result of the public consultation, the service change recommendations be amended.
- i. Route 5
 - a. Modify route to create an A and B branch between Wonderland and Kernohan Parkway. The 5A branch would operate along the existing alignment on Springbank Drive. The 5B branch would operate along Berkshire, Gardenwood, Ridgewood and Kerhohan Parkway weekdays and Saturdays between 6 am and 7 pm.
 - b. Introduce Saturday service between 6:30 am and 7:30 am
 - ii. Route 11
 - a. Modify route to operate along Southcrest, Gardenwood, Berkshire and Topping Lane
 - iii. Route 15
 - a. Modify route to create an A and B branch. The 15A would operate along McMaster, Dalhousie and Southdale and the 15B would operate along Viscount, Cranbrook and Commissioners
 - iv. Route 51 - Community Bus
 - a. Remove Route 51 service to Westmount Mall on Mondays
 - b. Realign Route 51 to operate to Sherwood Forest Mall on Mondays. Effective April 29, 2018 pending further public consultation

YEAS: Mrs. Rooth, Mr. Sheppard, Mr. Helmer, Mr. Southern and Mr. Squire

CARRIED.

Commission Work Programs – 2017 (Status) and 2018 (Draft)

With regard to the Commission Work Programs – 2017 (Status) and 2018 (Draft) report, copy attached, Mr. Helmer moves, seconded by Mr. Sheppard, the Commission APPROVE in principle the direction of the draft 2018 Work Program as set out in Enclosure I noting the draft 2018 Work Program is congruent with the approved 2015-2018 Business Plan and associated 2015-2018 Financial Plan.

YEAS: Mrs. Rooth, Mr. Sheppard, Mr. Helmer, Mr. Southern and Mr. Squire

CARRIED.

PTIF Update

With regard to the PTIF Update report, copy attached, Mr. Helmer moves, seconded by Mr. Southern, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Sheppard, Mr. Helmer, Mr. Southern and Mr. Squire

CARRIED.

IT Update

With regard to the IT Update report, copy attached, Mr. Helmer moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Sheppard, Mr. Helmer, Mr. Southern and Mr. Squire

CARRIED.

2017 AODA Annual Update

With regard to the 2017 AODA Annual Update report, Mr. Southern moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Sheppard, Mr. Helmer, Mr. Southern and Mr. Squire

CARRIED.

Update - New Year's Eve Service (2017)

With regard to the Update - New Year's Eve Service (2017) report, Mr. Helmer moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Sheppard, Mr. Helmer, Mr. Southern and Mr. Squire

CARRIED.

Analysis of Service During Recent Snowstorms

With regard to the verbal Analysis of Service During Recent Snowstorms, Mr. Helmer moves, seconded by Mr. Sheppard, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Sheppard, Mr. Helmer, Mr. Southern and Mr. Squire

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday, February 28, 2018 at 5:00pm

Adjournment

Mr. Helmer moves, seconded by Mr. Sheppard, the meeting be adjourned. CARRIED.
The meeting adjourned at 6:48pm

Sheryl Rooth - Chair

Caroline Roy - Secretary