

**MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE
HELD IN THE LONDON TRANSIT MAIN BOARDROOM AT 11:00 A.M.
ON MONDAY, JUNE 18, 2018**

Those present were: Ms. B. Quesnel - Chair
Mr. G. Doerr – Vice Chair
Ms. N. Judges
Mr. D. Whatmore

Also present were: Mrs. K. Paleczny – General Manager
Mr. S. Wilson – Director of Operations
Mr. C. Murphy – Supervisor LCTB
Mrs. C. Roy – Secretary
Mr. J. Keillor – Voyageur Transportation Services

Absent: Ms. L. Boateng
Mr. T. Campbell
Ms. E. Harrison

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, Mr. Doerr moves, seconded by Mr. Whatmore, the acceptance of the agenda. CARRIED.

**Disclosures of
Pecuniary Interest**

The Chair called for disclosures of interest with respect to the agenda. There were no conflicts of interest declared.

Minutes

Mr. Doerr moves, seconded by Ms. Judges, that the minutes of the meeting held on March 12, 2018 be APPROVED as circulated.

CARRIED.

**Letter from Maria
Markiton re Overall
Specialized Service**

The Committee received a presentation from Maria Markiton, Specialized Transit User re Overall Specialized Service.

With regard to the presentation and letter, copy attached, Ms. Judges moves, seconded by Mr. Whatmore, the Committee request administration to provide a report back to the Committee with respect to the issues raised.

CARRIED

**Letter from C. Roy re 1ST
Report of the Accessible
Public Transit Service
Advisory Committee**

With regard to the letter from Caroline Roy, Secretary, London Transit Commission dated March 29, 2018, regarding the 1st Report of the Accessible Public Transit Service Advisory Committee meeting of March 12, 2018, copy attached, Mr. Doerr moves, seconded by Mr. Whatmore, the letter be NOTED and FILED.

CARRIED.

**2017 Specialized Service
Performance**

With regard to the 2017 Specialized Service Performance report, Ms. Judges moves, seconded by Mr. Doerr, the report be NOTED and FILED.

CARRIED.

**Specialized Service
Performance Targets -
2018**

With regard to the Specialized Service Performance Targets - 2018 report, Ms. Judges moves, seconded by Mr. Whatmore, the Committee:

- i) CONFIRM the recommended performance targets as set out in the table below

Measure	2018 Target
Rides over 1 hour	2.0% of trips delivered
Pick Ups over 30 minutes	0.5% of trips delivered
Non-Accommodated Trips	2.8% of trips requested
Cancelled Trips	12.5% of trips booked
No-Shows	1.5% of trips booked
Trip Completion Rate	86.0% of trips booked

and;

- ii) FORWARD the report to the Commission for their review and consideration.

CARRIED.

**Specialized Service
Performance Statistics –
May 2018**

With regard to the Specialized Service Performance Statistics – May 2018 report, Ms. Judges moves, seconded by Mr. Doerr, the Committee FORWARD the report to the Commission for their review and consideration.

CARRIED.

**2018 Road Construction
Update**

With regard to the 2018 Road Construction Update report, Ms. Judges moves, seconded by Mr. Whatmore, the report be NOTED and FILED.

CARRIED.

**Information Technology
Update**

With regard to the Information Technology Update report, Mr. Whatmore moves, seconded by Ms. Judges, the report be NOTED and FILED.

CARRIED.

**Date of Next
Meeting**

Monday, July 9, 2018 – At the call of the Chair

Adjournment

Ms. Judges moves, seconded by Mr. Whatmore, the meeting be adjourned. CARRIED. The meeting adjourned at 11:50 p.m.

B. Quesnel - Chair

C. Roy - Secretary