

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 5:00PM  
ON WEDNESDAY, JANUARY 30, 2019**

Those present were

Mrs. Sheryl Rooth	-	Chair
Mr. Phil Squire	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Tariq Khan	-	Commissioner
Mrs. Tanya Park	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

**Meeting to order**

The Secretary called the meeting to order.

**Commission  
Orientation**

The General Manager welcomed the new Commission and made a presentation regarding the Commission's Role, Responsibility and code of Conduct.

**Election of Chair  
and Vice-Chair**

The Secretary called for nominations for the position of Chair for the term ending November 30, 2019.

The following nominations were received:

Mrs. Park nominated Mrs. Rooth  
Mr. Khan nominated Mr. Squire

The Secretary asked for further nominations for the position of Chair for the term ending November 30, 2019. There being no further nominations, Mrs. Park moves, seconded by Mr. Khan, nominations for the position of Chair be closed. CARRIED.

A vote was held for the position of Chair – results are as follows:

Voting for Mrs. Rooth were Mr. Helmer, Mrs. Park and Mrs. Rooth  
Voting for Mr. Squire were Mr. Khan and Mr. Squire

Mrs. Rooth was elected Chair of the Commission for the term ending November 30, 2019.

The Secretary asked for nominations for the position of Vice-Chair for the term ending November 30, 2019.

The following nomination was received:

Mr. Helmer nominated Mr. Squire

The Secretary asked for further nominations for the position of Vice-Chair for the term ending November 30, 2019. There being no further nominations, Mrs. Park moves, seconded by Mr. Helmer, nominations for the position of Vice-Chair be closed. CARRIED.

Mr. Squire was acclaimed Vice-Chair of the Commission for the term ending to November 30, 2019.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda.

Mr. Squire motioned, seconded by Mr. Khan, the Commission APPROVE hearing non-scheduled delegations related to item 2 of the agenda having to do with the 2019 Service Plan – Conventional Transit.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED

Mrs. Park moves, seconded by Mr. Helmer the acceptance of the agenda as amended.

CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. Mr. Helmer disclosed a pecuniary interest in item 10 of the amended Commission agenda having to do with the Provincial Government Announcement – Tuition Fee Reduction and Student Choice Initiative by indicating that his employer is Western University and that outstanding information would prevent him from commenting or voting on such topic.

There were no other conflicts of interest declared.

**Minutes**

Mr. Helmer moves, seconded by Mr. Squire, the minutes of the meeting held on November 28, 2018 be APPROVED. CARRIED.

**Occupational Health  
& Safety Work  
Programs – 2018  
(Status) and 2019  
(Draft)**

The Commission received a presentation from Tyson Cragg and John Gillet, Health & Safety Committee – 450 Highbury Ave N. Co-Chairs regarding the Occupational Health & Safety Work Programs 2018 (Status) and 2019 (Draft) report, copy attached, Mr. Helmer motioned, seconded by Mr. Southern, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Appointment of  
Commission  
members to the  
Western Fair  
Association**

With regard to the appointment of Commission members to the Western Fair Association, Mr. Helmer moves, seconded by Mrs. Rooth, the Commission APPOINT Mr. Khan and Mrs. Park as the Commission's representatives on the Western Fair Association.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from S.  
Crowther, re 2019  
Service Plan**

The Commission received a presentation from Sharon Crowther re Bus route to travel northbound on Briarhill Ave to Kipps Lane, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from H. Fiaz &  
J. Henry, re 2019  
Service Plan**

The Commission received a presentation from Hadia Fiaz and Joe Henry, King's University College, re Route 1, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from C. Grainger, re 2019 Service Plan**

The Commission received a presentation from Cate Grainger re Route 1, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from P. Brooks, re 2019 Service Plan**

The Commission received a presentation from Paul Brooks re Route 1, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from D MacNeil re 2019 Service Plan**

With regard to the email from David and Dayna MacNeil re Route 1, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from D. Chang, re 2019 Service Plan**

The Commission received a presentation from Danny Chang, University Student Council, re Route 34, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from T. Jones, re 2019 Service Plan**

The Commission received a presentation from Therron Jones, Orchard Park Sherwood Forest Ratepayers, re Service through the Orchard Park Area, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from E. McConnell re 2019 Service Plan**

With regard to the email from Erika McConnell re Route 23, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Email from R. McKinnon, re 2019 Service Plan**

The Commission received a presentation from Rene McKinnon, FLAG – Fly London Attractions Group, re Request for Additional Service to serve the Airport Area, copy attached, Mr. Khan moved, seconded by Mr. Helmer, the email be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**S. Levson, re 2019 Service Plan**

The Commission received a presentation from Steven Levson, re the 2019 Service Plan proposed changes, Mr. Khan moved, seconded by Mr. Helmer, the presentation be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**D. & P. Wiancko, re 2019 Service Plan**

The Commission received a presentation from Donna and Paul Wiancko, re the 2019 Service Plan proposed changes, Mr. Khan moved, seconded by Mr. Helmer, the presentation be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**R. Cooke, re 2019 Service Plan**

The Commission received a presentation from Rosemary Cooke, re the 2019 Service Plan proposed changes, Mr. Khan moved, seconded by Mr. Helmer, the presentation be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**F. Donovan, re 2019 Service Plan**

The Commission received a presentation from Freda Donovan, re the 2019 Service Plan proposed changes, Mr. Khan moved, seconded by Mr. Helmer, the presentation be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**S. Gleason & C. Hewer, re Service Plan**

The Commission received a presentation from Sandra Gleason and Cheryl Hewer., re the 2019 Service Plan proposed changes, Mr. Khan moved, seconded by Mr. Helmer, the presentation be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**D. Minato, re Service Plan**

The Commission received a presentation from Dan Minato, re the 2019 Service Plan proposed changes, Mr. Khan moved, seconded by Mr. Helmer, the presentation be REFERRED to the 2019 Service Planning Process.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**2019 Service Plan - Conventional Transit**

With regard to the 2019 Service Plan - Conventional Transit Report, copy attached, Mr. Helmer motioned, seconded by Mr. Khan, item iii. Route 1 (a., .b. ,c., and d.) be TABLED until the March 2019 meeting in order to hold further public consultation.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED

Mr. Helmer moves, seconded by Mrs. Park, the Commission:

- I. APPROVE the 2019 Conventional Transit Service Plan as set out below, noting the recommended changes represent approximately 18,000 additional service hours and can be accommodated within approved budgets.

*Effective April 28, 2019*

- i. Route 56
  - a. Introduce a new Community Bus route operating between Baseline/Berkshire Village and White Oaks Mall on Wednesdays between 10 am and 2 pm

*Effective September 1, 2019*

- i. Routes, 2, 4, 9, 10/14, 13, 15/21, 16, 17, 20
  - a. Extend service to end an hour later from 12 am to 1 am weekdays and Saturdays on the same frequency currently operating for each route during the late evening period
- ii. Routes 2, 6, 10, 29, 102
  - a. Remove evening only (after 6pm) routing on Oxford Drive to continue service along Western Road from Natural Science during all time periods
- ~~iii. Route 1
 
  - a. ~~Modify north end routing to operate on Colborne between Oxford and Cheapside~~
  - b. ~~Remove service along Bond and Raywood to instead operate along Wellington and Baseline north of Victoria Hospital~~
  - c. ~~Modify routing to operate on Horton and Colborne when travelling southbound toward Grey St.~~
  - d. ~~Adjust frequencies in the weekday PM peak and early evening periods, Saturday early AM and Sunday base and peak periods to right-size the service based on productivity~~~~
- iv. Route 2
  - a. Reduce weekday peak period frequency from 10 minutes to 15 minutes between 7 am and 10 am and 1 pm and 6 pm
  - b. Add a bus on Saturday between 10 am and 12 pm to improve reliability (maintain existing frequency)
- v. Route 3/5
  - a. Increase Route 3 Saturday frequency to 17 minutes between 10 am and 6 pm
  - b. Decrease Route 5 Saturday frequency to 32 minutes between 10 am and 6 pm
- vi. Route 4
  - a. Add a bus on Saturday between 12 pm and 1 pm to improve reliability (maintain existing frequency)
  - b. Reduce weekday frequency from 30 minutes to 40 minutes before 7 am
  - c. Reduce Saturday frequency from 30 minutes to 40 minutes before 8 am (spring/summer only)
  - d. Reduce Sunday frequency from 30 minutes to 35 minutes between 9:45 pm and 11 pm (spring/summer only)
- vii. Route 5
  - a. Modify routing through Byron to operate along Boler Road during all time periods
- viii. Route 6
  - a. Modify north end routing to provide northbound service on Richmond and no longer serve Natural Science and Alumni Hall at Western University
  - b. Eliminate interline with Route 9C
  - c. Reduce frequency during weekday early AM and late evening periods, Saturday mornings and late evening and Sunday morning and early evening
  - d. Reduce weekday evening, all day Saturday and late evening on Sunday frequency (spring/summer only)
- ix. Route 10
  - a. Modify route to operate on Wellington Road, removing service along Montgomery
  - b. Reduce Saturday frequency from 30 minutes to 35 minutes before 8 am
  - c. Reduce Saturday round trip time between 10 am and 11 am- operating on the same frequency (spring/summer only)
- x. Route 12
  - a. Reduce weekday frequency from 20 to 30 minutes between 7 am and 9 am and from 20 to 25 minutes between 3 pm and 6 pm
  - b. Reduce Saturday frequency from 30 minutes to 50 minutes between 8 am and 10 am and 6 pm and 9 pm and from 30 minutes to 60 minutes between 10 am and 12 pm,
  - c. Eliminate Sunday service between 9:30 pm and 11 pm

- xi. Route 13
  - a. Add a bus weekdays and Saturdays between 9 pm and 12 am to improve reliability (maintain existing frequency)
  - b. Reduce frequency on Saturday from 30 minutes to 35 minutes between 6 am and 8 am
- xii. Route 15/21
  - a. Reduce weekday AM Peak frequency from 15 minutes to 16 minutes between 7 am and 9 am
  - b. Reduce weekday frequency from 15 minutes to 20 minutes before 7 am
  - c. Reduce Saturday frequency from 30 minutes to 35 minutes between 6 am and 8 am
- xiii. Route 16
  - a. Modify route to eliminate Route 16B in Summerside
  - b. Modify Route 16A to operate along Pond Mills and Deveron, removing service along Glenroy, Pond View and Banbury
  - c. Modify route to no longer serve Victoria Hospital
  - d. Increase frequency during all time periods with the exception of weekend mornings and evenings
  - e. Reduce Saturday frequency from 30 minutes to 35 minutes before 8 am
- xiv. Route 19/38/39
  - a. Interline Route 19 and 39 at the Hyde Park Power Centre
  - b. Modify Route 38/39 to remain on Fanshawe Park Road instead of serving the Masonville Mall Terminal
  - c. Improve frequency and span of service on Route 38/39 to match existing Route 19 service
- xv. Route 24
  - a. Modify Route to serve Summerside
  - b. Modify Route through Talbot Village to operate along Raleigh Blvd, removing service along Settlement Trail, Pack Road and Colonel Talbot Road south of Raleigh
  - c. Extend weekday service until 8:30 pm
  - d. Improve frequency at all time periods except weekday peak periods
  - e. Decrease weekday AM and PM peak period frequency to 40 minutes from 30 minutes and 35 minutes respectively
  - f. Introduce Sunday service between 10 am and 5 pm
- xvi. Route 25
  - a. Modify route to operate along Fanshawe Park Road, removing service along Grenfell Drive and Phillbrook Drive.
  - b. Increase weekday frequency from 30 minutes to 20 minutes between 2 pm and 5 pm and from 60 minutes to 35 minutes between 9 am and 12 am
  - c. Increase Sunday frequency from 60 to 27 minutes between 3 pm and 7 pm
  - d. Eliminate service before 8 am on Saturday
  - e. Reduce Saturday frequency from 30 minutes to 55 minutes between 8 am and 10 am
  - f. Increase Saturday frequency from 60 minutes to 55 minute after 9 pm
- xvii. Route 26
  - a. Eliminate Route
- xviii. Route 28
  - a. Modify route to connect Lambeth to White Oaks mall along Exeter Road, White Oak Road and Bradley Ave.
  - b. Reduce frequency from 30 minutes to 40 minutes
- xix. Route 30
  - a. Introduce two weekday late evening trips
- xx. Route 33
  - a. Modify route to provide two way service along Proudfoot during all time periods
  - b. Decrease weekday PM Peak frequency from 13 minutes to 15 minutes between 1 pm and 6 pm
  - c. Increase weekday AM Peak frequency from 17 minutes to 13 minutes (fall/winter only)
  - d. Reduce weekday frequency from 20 minutes to 35 minutes between 7 am and 6 pm (spring/summer only)
- xxi. Route 34/40
  - a. Interline routes during all time periods at Western University, removing interline connection at Masonville Mall
  - b. Extend Route 34 to Sunningdale and Richmond via Plane Tree, Quarrier and

## Meadowlands Way

- c. Modify Route 34 to provide two way service along Pinnacle Parkway and Ambleside Drive
- d. Modify Route 40 to serve the Grenfell/Phillbrook Neighbourhood, Windermere and Doon and Western University.
- e. Modify Route 40 to provide two way service on Glenora, Grenfell and Phillbrook

## xxii. Route 35

- a. Eliminate weekday service before 7 am and between 9 pm and 9:30 pm
- b. Eliminate Saturday service before 8 am and between 8 pm and 9 pm
- c. Eliminate Sunday service between 9 am and 12 pm
- d. Eliminate Saturday service between 8 am and 10 am (spring/summer only)

## xxiii. Route 90

- a. Reduce weekday frequency from 15 minutes to 20 minutes between 7 am and 7:30 am (spring/summer only)
- b. Eliminate service on Statutory Holidays

## xxiv. Route 91

- a. Increase weekday frequency from 20 minutes to 18 minutes between 12 pm and 2 pm
- b. Eliminate service on Statutory Holidays
- c. Decrease weekday frequency from 15 minutes to 17 minutes between 9 am and 12 pm and from 15 minutes to 16 minutes between 6 pm and 7:30 pm

## xxv. Route 92

- a. Remove weekday Base period service (9:30 am to 1 pm)
- b. Reduce frequency during the weekday AM peak period from 20 minutes to 22 minutes
- c. Reduce frequency during the weekday PM peak period from 20 minutes to 25 minutes

## xxvi. Route 93

- a. Introduce a new local/express route connecting White Oaks Mall to Masonville Mall via Wharnclyffe Road

## xxvii. Route 94

- a. Introduce a new semi express route operating weekday peak periods between Argyle Mall and Western University along Dundas and Wharnclyffe/Western Road on a 26 minute AM peak frequency and a 23 minute PM peak frequency.

## xxviii. Route 102

- a. Eliminate service on Statutory Holidays

## xxix. Route 104

- a. Eliminate weekday service between 6:30 am and 7:15 am
- b. Eliminate Saturday service between 8 am and 10 am

## xxx. Route 106

- a. Increase weekday AM peak frequency from 10 minutes to 8 minutes between 8:30 am and 10:30 am (fall/winter only)
- b. Eliminate weekday service between 6 am and 7 am
- c. Eliminate service on Statutory Holidays

- II. APPROVE in principle the changes set out below, noting the changes are subject to further consultation prior to implementation and further consideration by the Commission should, as a result of the public consultation, the service change recommendations be amended.

## i. Routes 9 and 31

- a. Present two routing alternatives through the Whitehills neighbourhood to the public
  - i. Option I- Route 9- operate along Limberlost and Blackacres to the Fanshawe and Wonderland intersection; Route 31- operate along Aldersbrook to the Hyde Park Power Centre
  - ii. Option II- Route 9-operate along Aldersbrook to the Hyde Park Power Centre; Route 31 operate along Limberlost and Blackacres to the Fanshawe and Wonderland intersection. With this alternative, Route 9 frequency would increase slightly and Route 31 frequency would decrease slightly.

- ii. Route 27/29
  - a. Modify routes to interline at Western University
- iii. Route 27
  - a. Increase frequency during all time periods
- iv. Route 29
  - a. Introduce summer and holiday service
  - b. Improve weekday frequency between 12pm and 6 pm
  - c. Improve weekend frequency during all time periods
- v. Route 31
  - a. Operate as a standalone Route (removing interlines with Routes 19 and 32), terminating at Western University
- vi. Route 32
  - a. Eliminate Route

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan and Mrs. Park

NEAS: Mr. Squire

CARRIED

**Accessible Public  
Transit Service  
Advisory Committee**

With regard to the Accessible Public Transit Service Advisory Committee report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the Commission APPOINT the following individuals to the Accessible Public Transit Service Advisory Committee for Voting Status:

- Bonnie Quesnel
- Damon Whatmore
- Elaine Harrison
- Tyler Campbell
- Avril Rinn
- Denise Capton

As well as the following individuals for Non-Voting status:

- Michael Dawthorne
- Vicky Pearson
- Susan Oster

noting such appointments will be for a period of four years, ending November 30, 2022.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**2019 Commission  
Meeting Dates**

With regard to the 2019 Commission Meeting Dates report, copy attached, Mrs. Park moves, seconded by Mr. Khan, the Commission CONFIRM the dates of the 2019 Commission regular meetings as follows, noting the meetings are held on the last Wednesday of the month with a starting time of 5:00 p.m.

<u>Date</u>	
January 30, 2019	
February 27, 2019	
March 27, 2019	
April 24, 2019	
May 29, 2019	
June 26, 2019	
July 2019	-
August 28, 2019	-
September 25, 2019	
October 30, 2019	
November 27, 2019	
December 2019	-

Meeting at the call of the Chair

Meeting at the call of the Chair

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.



**Transit Passenger Safety**

With regard to the Transit Passenger Safety report, copy attached, Mr. Khan moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Update – New Year’s Eve Service (2018)**

With regard to the Update – New Year’s Eve Service (2018) report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**2018 – 2019 Road Construction Update**

With regard to the 2018 – 2019 Road Construction Update report, copy attached, Mr. Khan moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Provincial Gas Tax Program Update**

With regard to the Provincial Gas Tax Program Update report, copy attached, Mr. Khan moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Smart Card Update**

With regard to the Smart Card Update report, copy attached, Mr. Khan moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Park

CARRIED.

**Provincial Government Announcement – Tuition Fee Reduction and Student Choice Initiative**

With regard to the Provincial Government Announcement – Tuition Fee Reduction and Student Choice Initiative report, copy attached, Mrs. Park moves, seconded by Mr. Kahn, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire, Mr. Khan and Mrs. Park

ABSTAINED: Mr. Helmer

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday, February 27, 2019

**Adjournment**

Mrs. Park moves, seconded by Mr. Helmer, the meeting be adjourned. CARRIED.  
The meeting adjourned at 8:05 pm

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Sheryl Rooth - Chair

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Caroline Roy - Secretary

