

**MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE  
HELD IN THE LONDON TRANSIT MAIN BOARDROOM AT 11:00 A.M.  
ON TUESDAY, MARCH 19, 2019**

Those present were: Ms. B. Quesnel - Chair  
Mr. M. Dawthorne – Vice Chair  
Mr. T. Campbell  
Ms. E. Harrison  
Ms. D. Capton  
Ms. A. Rinn  
Mr. D. Whatmore

Also present were: Mrs. K. Paleczny – General Manager  
Mrs. K. Burns – Director of Planning  
Mr. S. Wilson – Director of Operations  
Mr. C. Murphy – Supervisor LCTB  
Mrs. C. Roy – Secretary  
Mr. T. Wells – Voyago

Absent: Ms. V. Pearson  
Ms. S. Oster

**Meeting to order**

The Secretary called the meeting to order.

**Committee Orientation**

The General Manager welcomed the new Committee members and provided an overview of the Committee's expectations.

**Election of Chair  
and Vice-Chair**

The Secretary called for nominations for the position of Chair for the term ending November 30, 2019.

The following nomination was received:

Ms. Harrison, Mr. Whatmore and Mr. Campbell  
nominated Ms. Quesnel

The Secretary asked for further nominations for the position of Chair for the term ending November 30, 2019. There being no further nominations, Ms. Harrison moves, seconded by Mr. Dawthorne, nominations for the position of Chair be closed. CARRIED.

Ms. Quesnel was acclaimed Chair of the Committee for the term ending to November 30, 2019

The Secretary asked for nominations for the position of Vice-Chair for the term ending November 30, 2019.

The following nomination was received:

Ms. Harrison nominated Ms. Harrison  
Mr. Whatmore nominated Mr. Dawthorne

The Secretary asked for further nominations for the position of Vice-Chair for the term ending November 30, 2019. There being no further nominations, Ms. Rinn moves, seconded by Ms. Capton, nominations for the position of Vice-Chair be closed. CARRIED.

A vote was held for the position of Vice Chair – results are as follows:

Voting for Ms. Harrison was:

Ms. Harrison

Voting for Mr. Dawthorne were:

Ms. Quesnel, Ms. Rinn, Mr. Whatmore, Mr. Campbell and Ms. Capton

Mr. Dawthorne was elected Vice Chair of the Committee for the term ending November 30, 2019.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda as amended, Mr. Dawthorne moves, seconded by Ms. Harrison, the acceptance of the agenda as amended. CARRIED.

**Disclosures of  
Pecuniary Interest**

The Chair called for disclosures of interest with respect to the agenda amended. There were no conflicts of interest declared.

**Minutes**

Mr. Campbell moves, seconded by Mr. Whatmore, that the minutes of the meeting held on September 18, 2018 be APPROVED as circulated.

CARRIED.

**Letter from C. Roy re 3<sup>rd</sup>  
Report of the Accessible  
Public Transit Service  
Advisory Committee**

With regard to the letter from Caroline Roy, Secretary, London Transit Commission dated September 27, 2018, regarding the 3<sup>rd</sup> Report of the Accessible Public Transit Service Advisory Committee meeting of September 18, 2018, copy attached, Mr. Whatmore moves, seconded by Mr. Dawthorne, the letter be NOTED and FILED.

CARRIED.

**Committee Orientation**

The Committee received a verbal orientation re London Transit Commission from the General Manager, Ms. Harrison motioned, seconded by Ms. Capton, the verbal report be NOTED and FILED.

CARRIED.

**2019 Committee Meeting Dates**

With regard to the 2019 Committee Meeting Dates report, Mr. Dawthorne moves, seconded by Ms. Harrison, the Committee CONFIRM the dates for 2019 meetings as set out below, noting the meetings are to be held on Tuesdays at 450 Highbury Avenue North, with a starting time of 11:00 a.m.

Dates:

March 19, 2019

April 9, 2019 - Meeting at the call of the Chair

May 21, 2019

June 11, 2019

July 16, 2019 - Meeting at the call of the Chair

August 13, 2019 - Meeting at the call of the Chair

September 10, 2019

October 15, 2019 - Meeting at the call of the Chair

November 19, 2019

CARRIED.

**Identification of Stops for the Visually Impaired**

With regard to Identification of Stops for the Visually Impaired verbal report, Ms. Rinn moves, seconded by Mr. Dawthorne, the verbal report be NOTED and FILED.

CARRIED.

**Date of Next Meeting**

Tuesday April 9, 2019 – At the call of the Chair

**Adjournment**

Mr. Campbell moves, seconded by Mr. Whatmore, the meeting be adjourned. CARRIED. The meeting adjourned at 12:00 p.m.

\_\_\_\_\_  
B. Quesnel - Chair

\_\_\_\_\_  
C. Roy - Secretary