

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 5:00PM  
ON WEDNESDAY MAY 29, 2019**

Those present were

Mrs. Sheryl Rooth	-	Chair
Mr. Phil Squire	-	Vice Chair
Mr. Tariq Khan	-	Commissioner

With regret:

Mr. Jesse Helmer	-	Commissioner
Mrs. Tanya Park	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

**Meeting to order**

The Chair called the meeting to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda as amended, Mr. Khan moves, seconded by Mr. Squire, the acceptance of the agenda as amended. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

**Minutes**

Mr. Squire moves, seconded by Mr. Khan, the minutes of the meeting held on April 24, 2019 be APPROVED. CARRIED.

**2<sup>nd</sup> Report of the  
Accessible Public  
Transit Advisory  
Committee**

The Commission received a presentation from Bonnie Quesnel, Chair of the Accessible Public Transit Service Advisory Committee, regarding the 2<sup>nd</sup> Report of the Accessible Public Transit Service Advisory Committee meeting held on May 21, 2019.

With regard to the presentation and report, copy attached, Mr. Squire moves, seconded by Mr. Khan, the report be NOTED and FILED

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**2018 Financial  
Statements**

With regard to the 2018 Financial Statements report, copy attached, Mr. Squire moves, seconded by Mr. Khan, the Commission APPROVED the Draft Financial Statements, as set out in Enclosure I, noting the statements have not changed from those presented at the March 27, 2019 meeting.

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**2018 Pension Fund Audit**

With regard to the 2018 Pension Fund Audit report, copy attached, Mr. Squire moves, seconded by Mr. Khan, the Commission:

- i) APPROVE the draft financial statements, as set out in Enclosure I, relating to the non-insured pension fund as at December 31, 2018 noting the statements have not changed from those presented in the Draft version at the March 27, 2019 meeting; and
- ii) DIRECT the administration to forward the 2018 Pension Statements to the Financial Services Commission of Ontario as required under the Pension Benefits Act.

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**Operator Recruitment Review**

With regard to the Operator Recruitment Review report, copy attached, Mr. Squire moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**2019 Road Construction Update**

With regard to the 2019 Road Construction Update report, copy attached, Mr. Squire moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**Financial Update – Conventional Transit Services – Operating Budget - April 30, 2019**

With regard to the Financial Update – Conventional Transit Services – Operating Budget - April 30, 2019 report, copy attached, Mr. Squire moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**Financial Update – Specialized Transit Services – Operating Budget – April 30, 2019**

With regard to the Financial Update – Specialized Transit Services – Operating Budget – April 30, 2019 report, copy attached, Mr. Squire moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**Financial Update – Capital Budget Programs – April 30, 2019**

With regard to the Financial Update – Capital Budget Programs – April 30, 2019 - report, copy attached, Mr. Squire moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**Student Busing**

The Commission received a verbal update from Phil Squire with regard to student busing and discussion on same with the two London School Boards.

With regard to the verbal update, Mr. Squire moves, seconded by Mr. Khan, the verbal update be NOTED and FILED

YEAS: Mrs. Rooth, Mr. Squire and Mr. Khan.

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday August 28, 2019

**Adjournment**

Mr. Squire moves, seconded by Mr. Khan, the meeting be adjourned. CARRIED.  
The meeting adjourned at 5:45PM.

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Sheryl Rooth                    -                    Chair

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Caroline Roy                    -                    Secretary