

**MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE
HELD IN THE LONDON TRANSIT MAIN BOARDROOM AT 11:00 A.M.
ON TUESDAY MAY 21, 2019**

Those present were: Ms. B. Quesnel - Chair
Mr. M. Dawthorne – Vice Chair (via telephone)
Ms. L. Boateng
Mr. T. Campbell
Ms. E. Harrison
Ms. S. Oster
Ms. V. Pearson
Ms. A. Rinn
Mr. D. Whatmore

Also present were: Mrs. K. Paleczny – General Manager
Mr. S. Wilson – Director of Operations
Mr. C. Murphy – Supervisor LCTB
Mrs. C. Roy – Secretary
Mr. T. Wells – Voyago
Ms. J. Anderson-Clutz – Interpreter

Absent: Ms. D. Capton

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, Mr. Whatmore moves, seconded by Ms. Harrison, the acceptance of the agenda. CARRIED.

**Disclosures of
Pecuniary Interest**

The Chair called for disclosures of interest with respect to the agenda. There were no conflicts of interest declared.

Minutes

Mr. Whatmore moves, seconded by Ms. Rinn, that the minutes of the meeting held on March 19, 2019 be APPROVED as circulated.

CARRIED.

**Letter from C. Roy re 1st
Report of the Accessible
Public Transit Service
Advisory Committee**

With regard to the letter from Caroline Roy, Secretary, London Transit Commission dated March 28, 2019, regarding the 1st Report of the Accessible Public Transit Service Advisory Committee meeting of March 19, 2019, copy attached, Mr. Whatmore moves, seconded by Mr. Campbell, the letter be NOTED and FILED.

CARRIED.

Specialized Service Performance Statistics - 2018

With regard to the Specialized Service Performance Statistics - 2018 report, Mr. Whatmore moves, seconded by Ms. Harrison, the Committee FORWARD the report to the Commission for their review and consideration.

CARRIED.

Specialized Service Performance Statistics – April 30, 2019

With regard to the Specialized Service Performance Statistics – April 30, 2019 report, Ms. Harrison moves, seconded by Ms. Rinn, the Committee FORWARD the report to the Commission for their review and consideration.

CARRIED.

Voice of the Customer – 2018 Survey

With regard to the Voice of the Customer – 2018 Survey report, Ms. Harrison moves, seconded by Ms. Boateng, the report be NOTED and FILED.

CARRIED.

2018 Annual Service Performance Report – Conventional Transit Service

With regard to the 2018 Annual Service Performance Report – Conventional Transit Service report, Ms. Rinn moves, seconded by Ms. Harrison, the report be NOTED and FILED.

CARRIED.

2018 Annual Service Performance Report – Specialized Transit Service

With regard to the 2018 Annual Service Performance Report – Specialized Transit Service report, Mr. Whatmore moves, seconded by Ms. Boateng, the report be NOTED and FILED.

CARRIED.

2019 – 2022 Business Plan

With regard to the 2019 – 2022 Business Plan report, Ms. Harrison moves, seconded by Ms. Boateng, the report be NOTED and FILED.

CARRIED.

Verbal Update – Primary Service Contract Specifications

With regard to the Verbal Update – Primary Service Contract Specifications, Ms. Rinn moves, seconded by Ms. Boateng, the Verbal Update be NOTED and FILED.

CARRIED.

Date of Next Meeting

Tuesday June 11, 2019 – At the call of the Chair

Adjournment

Ms. Harrison moves, seconded by Mr. Campbell, the meeting be adjourned. CARRIED. The meeting adjourned at 12:55 p.m.

B. Quesnel - Chair

C. Roy - Secretary