

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00PM
ON WEDNESDAY SEPTEMBER 25, 2019**

Those present were

Mrs. Sheryl Rooth	-	Chair
Mr. Phil Squire	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Tariq Khan	-	Commissioner
Mrs. Tanya Park	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

Meeting to order The Chair called the meeting to order.

Completion and Acceptance of Agenda The Chair called for acceptance of the agenda, Mr. Helmer moves, seconded by Mr. Khan, the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes Mr. Khan moves, seconded by Mr. Helmer, the minutes of the meeting held on August 28, 2019 be APPROVED. CARRIED.

3rd Report of the Accessible Public Transit Advisory Committee With regard to the 3rd Report of the Accessible Public Transit Service Advisory Committee meeting held on September 10, 2019, copy attached, Mr. Squire moves, seconded by Mr. Khan, the report be NOTED and FILED

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

Fare Strategy With regard to the Fare Strategy report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the Commission

i) CONFIRM the fare structure and rates as set out in the table below, effective January 1, 2020:

London Transit Commission Fares – Effective January 1, 2020

Category	Fare
Cash⁽¹⁾	
Adult, Senior, Student	\$3.00
Child ⁽³⁾	\$1.50
Tickets^(1,2)	
Adult	5 for \$11.25 (\$2.25/trip)
Student (grade 7-12)	5 for \$9.00 (\$1.80/trip)
Child ⁽³⁾	5 for \$6.50 (\$1.30/trip)

Passes (Monthly)⁽⁴⁾

Citipass (unlimited & transferable)	\$95.00
Weekday (Mon-Fri only)	\$81.00
Post-Secondary Monthly	\$82.00
Student Summer (2 months)	\$95.00
Park and Ride	\$70.00

Notes:

1. Cash and ticket fares include a 90-minute unrestricted transfer
2. All ticket options also available on smart cards as stored value
3. Child fares included in this table represent those that would be reverted to in the event the current subsidy provided by the City of London is revoked
4. All monthly pass options are available only on smart cards

- ii) DIRECT administration to advise the City of London of the new fares, and required adjustments to pricing for the various subsidized fare programs, which, based on current subsidy levels would be as follows:

Category	Subsidized Fare
Cash	
Child	Free
Tickets	
Senior (65 and over) ³	5 for \$8.50 (\$1.70/trip)
Child	Free
Passes (Monthly)⁴	
Income-Related	\$61.00
Youth (age 13-17)	\$61.00
Visually Impaired	Free

- iii) DIRECT administration to prepare and implement a communication strategy relating to the fare increase.

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

Harassment and Discrimination – Third Party Assessment

With regard to the Harassment and Discrimination – Third Party Assessment report, copy attached, Mr. Helmer moves, seconded by Mr. Squire, the Commission APPROVE the next steps associated with each of the recommendations stemming from the Rubin Thomlinson Summary Report regarding the completed workplace assessment.

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

Fall Service Update – Conventional Transit

With regard to the Fall Service Update – Conventional Transit report, copy attached, Mr. Khan moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

2019 Road Construction/Detour Update

With regard to the 2019 Road Construction/Detour Update report, copy attached, Mrs. Park moves, seconded by Mr. Squire, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

Accessibility Plan Update

With regard to the Accessibility Plan Update report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

Financial Update – Conventional Transit Services – Operating Budget – August 31, 2019

With regard to the Financial Update – Conventional Transit Services – Operating Budget – August 31, 2019 report, copy attached, Mr. Squire moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

Financial Update – Specialized Transit Services – Operating Budget – August 31, 2019

With regard to the Financial Update – Specialized Transit Services – Operating Budget – August 31, 2019 report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

Financial Update – Capital Budget Programs – August 31, 2019

With regard to the Financial Update – Capital Budget Programs – August 31, 2019 - report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mrs. Rooth, Mr. Helmer, Mr. Khan, Mrs. Park and Mr. Squire.

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday October 30, 2019

Adjournment

Mr. Helmer moves, seconded by Mrs. Park, the meeting be adjourned. CARRIED. The meeting adjourned at 5:55 PM.

Sheryl Rooth - Chair

Caroline Roy - Secretary