

**MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE
HELD IN THE LONDON TRANSIT MAIN BOARDROOM AT 11:00 A.M.
ON TUESDAY SEPTEMBER 10, 2019**

Those present were: Ms. B. Quesnel - Chair
Mr. M. Dawthorne – Vice Chair
Ms. L. Boateng
Ms. D. Capton
Mr. T. Campbell
Ms. E. Harrison (via telephone)
Ms. S. Oster
Ms. V. Pearson
Ms. A. Rinn
Mr. D. Whatmore

Also present were: Mrs. K. Paleczny – General Manager
Mr. C. Murphy – Supervisor LCTB
Mrs. C. Roy – Secretary
Mr. T. Wells – Voyago
Ms. L. Harper – Interpreter

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, Mr. Whatmore moves, seconded by Mr. Dawthorne, the acceptance of the agenda. CARRIED.

**Disclosures of
Pecuniary Interest**

The Chair called for disclosures of interest with respect to the agenda. Mr. Dawthorne expressed a conflicts of interest with Staff Report #5 – AODA Update – Information & Communication Standard.

Minutes

Ms. Boateng moves, seconded by Mr. Whatmore, that the minutes of the meeting held on May 21, 2019 be APPROVED as circulated.

CARRIED.

**Letter from C. Roy re 2nd
Report of the Accessible
Public Transit Service
Advisory Committee**

With regard to the letter from Caroline Roy, Secretary, London Transit Commission dated May 30, 2019, regarding the 2nd Report of the Accessible Public Transit Service Advisory Committee meeting of May 21, 2019, copy attached, Mr. Dawthorne moves, seconded by Mr. Whatmore, the letter be NOTED and FILED.

CARRIED.

2019 Specialized Service

With regard to the Specialized Service Performance Statistics –

Performance Statistics – August 31, 2019 August 31, 2019 report, Ms. Harrison moves, seconded by Mr. Whatmore, the Committee FORWARD the report to the Commission for their review and consideration.

CARRIED.

Verbal Update – 2020 – 2023 Operating Budget Program With regard to the Verbal Update – 2020 – 2023 Operating Budget Program report, Mr. Dawthorne moves, seconded by Ms. Rinn, the Verbal Update be NOTED and FILED.

CARRIED.

Contract Award – Primary Service Provider – Specialized Service With regard to the Contract Award – Primary Service Provider – Specialized Service report, Mr. Dawthorne moves, seconded by Ms. Rinn, the report be NOTED and FILED.

CARRIED.

AODA Update – Accessibility Plan Update With regard to the AODA Update – Accessibility Plan Update report, Mr. Whatmore moves, seconded by Ms. Capton, the report be RECEIVED for review and comment with respect to items for inclusion in the next multi-year Accessibility Plan.

CARRIED.

AODA Update- Information & Communication Standard With regard to the AODA Update - Information & Communication Standard report, Mr. Whatmore moves, seconded by Ms. Rinn, the Committee FORWARD the report to the Commission for their review and consideration.

Mr. Dawthorne abstained from voting

CARRIED.

Date of Next Meeting Tuesday October 15, 2019

Adjournment Ms. Harrison moves, seconded by Ms. Capton, the meeting be adjourned. CARRIED. The meeting adjourned at 12:05 p.m.

B. Quesnel - Chair

C. Roy - Secretary