

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00PM
ON WEDNESDAY JANUARY 29, 2020**

Those present were

Mr. Phil Squire	-	Chair
Mr. Tariq Khan	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner
Mrs. Tanya Park	-	Commissioner
Mrs. Sheryl Rooth	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended, Mrs. Rooth moves, seconded by Mrs. Park, the acceptance of the agenda as amended. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

Mr. Helmer moves, seconded by Mr. Khan, the minutes of the meeting held on November 27, 2019 be APPROVED. CARRIED.

**Occupational Health &
Safety Work Programs
– 2019 (status) and
2020**

The Commission received a presentation from Rob Howe and John Gillet, Health & Safety Committee Co-Chairs regarding the Occupational Health & Safety Work Programs 2019 (status) and 2020 report, copy attached, Mr. Khan motioned, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Letter from City Clerk
re Transit Improvement
Projects to West
London**

With regard to the Letter from C. Saunders, City Clerk, dated November 27, 2019 re Transit Improvement Projects to West London, copy attached, Mr. Khan moves, seconded by Mrs. Park, the letter be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Letter from City Clerk
re Transit Improvement
near Masonville Transit
Hub and the Downtown**

With regard to the Letter from C. Saunders, City Clerk, dated January 15, 2020 re Transit Improvement Projects near Masonville Transit Hub and the Downtown, copy attached, Mr. Khan moves, seconded by Mrs. Park, the letter be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Letter from G. LaHay re
Barrier Free Sidewalks**

With regard to the Letter from G. LaHay, dated January 28, 2020 re Barrier Free Sidewalks, copy attached, Mr. Khan moves, seconded by Mrs. Park, the letter be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**2020 Service Plan –
Conventional Transit**

With regard to the 2020 Service Plan – Conventional Transit, copy attached, Mr. Khan moves, seconded by Mrs. Park, the Commission:

- I. APPROVE the 2020 Conventional Transit Service Plan as set out below, SUBJECT TO Municipal Council approval of the Commission's 2020 Operating Budget as submitted and noting the recommended changes represent approximately 18,000 additional service hours:
 - a. Route 2
 - i. Weekday- Increase Round Trip Time to 135 minutes between 2 pm and 6 pm
 - ii. Sunday- Increase frequency from 30 minutes to 20 minutes between 9 am and 11 am
 - iii. Sunday- Increase frequency from 30 minutes to 20 minutes between 6 pm and 10 pm
 - b. Route 10
 - i. Sunday- Increase frequency from 60 minutes to 30 minutes between 5 pm and 10 pm
 - ii. Sunday- Increase frequency from 60 minutes to 40 minutes between 10 pm and 11 pm
 - c. Route 12
 - i. Weekday- Increase frequency from 60 minutes to 45 minutes between 9 pm and 12 am
 - d. Route 20
 - i. Weekday- Increase frequency from 20 minutes to 15 minutes between 9 am and 2 pm
 - e. Route 25
 - i. Weekday- Increase frequency from 30 minutes to 20 minutes between 7 am and 2 pm
 - ii. Weekday- Increase frequency from 30 minutes to 20 minutes between 6 pm and 9 pm
 - iii. Saturday- Increase frequency from 60 minutes to 30 minutes between 6 pm and 9 pm
 - iv. Sunday- Increase frequency from 60 minutes to 30 minutes between 9 am and 3 pm
 - v. Sunday- Extend service on a 41-minute frequency starting at 7 am
 - f. Route 31
 - i. Weekday- Increase frequency from 30 minutes to 20 minutes between 6 am and 6 pm
 - ii. Weekday- Increase frequency from 55 minutes to 30 minutes between 6 pm and 12 am
 - iii. Saturday- Increase frequency from 50 minutes to 30 minutes between 8:30 am and 10 am
 - iv. Saturday- Increase frequency from 50 minutes to 30 minutes between 2 pm and 6 pm
 - v. Sunday- Increase frequency from 50 minutes to 30 minutes between 8:30 am and 8 pm
 - g. Route 33
 - i. Saturday- Introduce service on a 40-minute frequency between 11 am and 7 pm (Fall/Winter Only)
 - ii. Sunday- Introduce service on a 40-minute frequency between 11 am and 6 pm (Fall/Winter Only)
 - h. Route 34
 - i. Weekday- Increase frequency from 60 minutes to 40 minutes between 6 am and 7 am
 - ii. Weekday- Increase frequency from 60 minutes to 40 minutes between 6 pm and 9 pm

- iii. Saturday- Increase frequency from 60 minutes to 40 minutes between 8 am and 10 am
- iv. Sunday- Increase frequency from 60 minutes to 40 minutes between 10 am and 8:30 pm

- i. Route 36
 - i. Weekday- Increase frequency from 30 minutes to 15 minutes between 6 am and 9 am and 2 pm and 6 pm
 - ii. Weekday- Extend service until 7:30 pm on a 30-minute frequency
- j. Route 90
 - i. Sunday- Extend service on a 30-minute frequency between 7 pm and 9 pm
- k. Route 102
 - i. Weekday- Decrease frequency from 20 to 22 minutes between 6 pm and 9 pm
 - ii. Weekday- Decrease frequency from 35 minutes to 40 minutes between 9 pm and 11 pm
 - iii. Routing Modification- Remove downtown loop and operate south on Richmond to west on Queens
- l. Route 104
 - i. Weekday- Decrease frequency from 30 minutes to 33 minutes between 4 pm and 6 pm

- II. DIRECT administration report back on the final 2020 Conventional Transit Service Plan particulars subsequent to confirmation of the 2020 budget.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

Commission Work Programs – 2019 (status) and 2020 (draft)

With regard to the Commission Work Programs – 2019 (status) and 2020 (draft) report, copy attached, Mr. Helmer moves, seconded by Mrs. Rooth, the Commission APPROVE IN PRINCIPLE the direction of the Draft 2020 Work Program as set out in Enclosure I.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

Electric Bus Assessment

With regard to the Electric Bus Assessment report, copy attached, Mr. Khan moves, seconded by Mr. Helmer, the Commission:

- i) APPROVE the award of a contract with the Canadian Urban Transit Research and Innovation Consortium (CUTRIC), to undertake a Feasibility Analysis & Simulations-Based Planning Study of the current route structure as it relates to options for proceeding with the introduction of electric bus technology into the fleet, at an estimated cost of \$83,000 exclusive of applicable taxes; and
- ii) DIRECT administration to report back on the results of the study and recommended next steps at a future meeting.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

2019 – 2020 Road Construction Update

With regard to the 2019 – 2020 Road Construction Update report, copy attached, Mr. Khan moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

Update – New Year’s Eve Service (2019)

With regard to the Update – New Year’s Eve Service (2019) report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, Mr. Khan moves, seconded by Mr. Helmer, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission’s union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission’s union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

Memorandum of Understanding – Renewal of the Collective Agreement

With regard to the Memorandum of Understanding – Renewal of the Collective Agreement report, copy attached, Mr. Helmer moves, seconded by Mrs. Rooth, the Commission APPROVE the Memorandum of Agreement between the Amalgamated Transit Union Local 741 and the London Transit Commission as set out in Enclosure I, noting the Memorandum of Agreement sets out the agreed upon changes for a new Collective Agreement covering the four-year period of April 1, 2019 through March 31, 2023.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday February 26, 2020

Adjournment

Mr. Khan moves, seconded by Mrs. Park, the meeting be adjourned. CARRIED. The meeting adjourned at 6:00 p.m.

Phil Squire - Chair

Caroline Roy - Secretary