

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 3:00PM  
ON FRIDAY APRIL 17, 2020**

Those present were

Mr. Phil Squire	-	Chair
Mr. Tariq Khan	-	Vice Chair (via teleconference)
Mr. Jesse Helmer	-	Commissioner (via teleconference)
Mrs. Tanya Park	-	Commissioner (via teleconference)
Mrs. Sheryl Rooth	-	Commissioner (via teleconference)

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning (via teleconference)
Mrs. Joanne Galloway	-	Director of Human Resources (via teleconference)
Mr. Mike Gregor	-	Director of Finance (via teleconference)
Mr. Craig Morneau	-	Director of Fleet & Facilities (via teleconference)
Mr. Shawn Wilson	-	Director of Operations (via teleconference)
Mrs. Caroline Roy	-	Secretary

**Meeting to order**

The Chair called the meeting to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda, Mr. Kahn moves, seconded by Mr. Helmer, the acceptance of the agenda. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

**Operator Safety Barriers**

With regard to the Operator Safety Barriers update, Mr. Helmer moves, seconded by Mr. Kahn, the Commission:

- i) APPROVE the contract award for the supply of 170 Operator barriers to New Flyer Industries at a cost of \$1,108,910 exclusive of applicable taxes, noting they are the official supplier of the barriers that were tested and recommended by the Occupational Health and Safety Committee during the LTC pilot program;
- ii) DIRECT administration to obtain the required specification and quotation for the remaining buses in the fleet that were not equipped during the pilot program; and
- iii) DIRECT administration to continue efforts in identifying an alternative source of funding for this project

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday April 29, 2020

**Adjournment**

Mrs. Park moves, seconded by Mrs. Rooth, the meeting be adjourned. CARRIED.  
The meeting adjourned at 3:06 p.m.

---

Phil Squire - Chair

---

Caroline Roy - Secretary