

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 3:30PM
ON THURSDAY APRIL 2, 2020**

Those present were

Mr. Phil Squire	-	Chair
Mr. Tariq Khan	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner (via teleconference)
Mrs. Tanya Park	-	Commissioner (via teleconference)
Mrs. Sheryl Rooth	-	Commissioner (via teleconference)

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning (via teleconference)
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance (via teleconference)
Mr. Craig Morneau	-	Director of Fleet & Facilities (via teleconference)
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, Mr. Kahn moves, seconded by Mrs. Rooth, the acceptance of the agenda. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, Mrs. Park moves, seconded by Mrs. Rooth, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

COVID-19

With regard to the COVID-19 verbal update, Mrs. Park moves, seconded by Mrs. Rooth, the Commission:

- i) EXTEND the practice of rear-door boarding and free fares for the period of April 6 through to April 30, 2020 with the exception that anyone requiring the ramp would continue to be allowed to board at the front doors (without payment required); and
- ii) PROVIDE refunds to those riders who have purchased an April 2020 monthly pass.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Service Update –
Conventional Transit**

With regard to the Service Update – Conventional Transit report, Mr. Khan moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Service Update –
Conventional Transit**

With regard to the Service Update – Conventional Transit report, Mr. Khan moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday April 29, 2020

Adjournment

Mr. Helmer moves, seconded by Mr. Kahn, the meeting be adjourned. CARRIED.
The meeting adjourned at 4:00 p.m.

Phil Squire - Chair

Caroline Roy - Secretary