

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00PM
ON WEDNESDAY FEBRUARY 26, 2020**

Those present were

Mr. Phil Squire	-	Chair
Mr. Tariq Khan	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner
Mrs. Tanya Park	-	Commissioner
Mrs. Sheryl Rooth	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended, Mrs. Rooth moves, seconded by Mr. Khan, the acceptance of the agenda as amended. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

Mr. Helmer moves, seconded by Mrs. Park, the minutes of the meeting held on January 29, 2020 be APPROVED. CARRIED.

**Letter from C.
Saunders re
Electrification of LTC
Fleet**

With regard to the Letter from C. Saunders, City Clerk, dated February 12, 2020 re Electrification of LTC Fleet, copy attached, Mr. Helmer moves, seconded by Mrs. Rooth, the report be NOTED and FILED

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Harassment and
Discrimination – Third
Party Assessment**

With regard to the Harassment and Discrimination – Third Party Assessment report, copy attached, Mr. Khan moves, seconded by Mrs. Rooth, the Commission APPROVE the Human Rights and Diversity Policy (Anti-Harassment, Anti-Sexual Harassment and Anti-Discrimination) and Mutual Respect in the Workplace Policy as set out in Enclosure I, with an effective date of May 1, 2020.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Infrastructure Project
Updates**

With regard to the Infrastructure Project Updates report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

2019 Attendance and Disability Management Programs

With regard to the 2019 Attendance and Disability Management Programs report, copy attached, Mr. Khan moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

2019 Mutual Respect/Human Rights Summary

With regard to the 2019 Mutual Respect/Human Rights Summary report, copy attached, Mrs. Rooth moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

2019 Conventional Transit Service Performance

With regard to the 2019 Conventional Transit Service Performance report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

2019 Specialized Transit Service Performance

With regard to the 2019 Specialized Transit Service Performance report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday March 25, 2020

Adjournment

Mr. Helmer moves, seconded by Mrs. Park, the meeting be adjourned. CARRIED.
The meeting adjourned at 5:25 p.m.

Phil Squire - Chair

Caroline Roy - Secretary