

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 2:00PM  
ON THURSDAY MARCH 19, 2020**

Those present were

Mr. Phil Squire	-	Chair
Mr. Tariq Khan	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner
Mrs. Tanya Park	-	Commissioner (via telephone)
Mrs. Sheryl Rooth	-	Commissioner (via telephone)

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

**Meeting to order**

The Chair called the meeting to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda, Mr. Kahn moves, seconded by Mr. Helmer, the acceptance of the agenda. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

**In Camera Session**

Consistent with the provision of Section 239 of the Municipal Act, Mr. Khan moves, seconded by Mr. Helmer, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

**COVID-19**

With regard to the COVID-19 verbal update, Mr. Helmer moves, seconded by Mr. Kahn, the Commission DIRECT administration to implement rear-door boarding and free fares for the period of March 20 to April 5, 2020 with the exception that anyone requiring the ramp would continue to be allowed to board at the front doors without payment required.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday March 25, 2020 – At the call of the Chair

**Adjournment**

Mr. Helmer moves, seconded by Mr. Kahn, the meeting be adjourned. CARRIED.  
The meeting adjourned at 2:45 p.m.

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Phil Squire - Chair

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Caroline Roy - Secretary