

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00PM
ON WEDNESDAY JANUARY 27, 2021**

Those present were

Mr. Phil Squire	-	Chair
Mrs. Tanya Park	-	Vice Chair (via video conference)
Mr. Jesse Helmer	-	Commissioner (via video conference)
Mr. Tariq Khan	-	Commissioner (via video conference)
Mrs. Sheryl Rooth	-	Commissioner (via video conference)

Also present were

Mrs. Kelly Paleczny	-	General Manager (via video conference)
Mrs. Katie Burns	-	Director of Planning (via video conference)
Mrs. Joanne Galloway	-	Director of Human Resources (via video conference)
Mr. Mike Gregor	-	Director of Finance (via video conference)
Mr. Craig Morneau	-	Director of Fleet & Facilities (via video conference)
Mr. Shawn Wilson	-	Director of Operations (via video conference)
Mrs. Caroline Roy	-	Secretary

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, Mrs. Park moves, seconded by Mrs. Rooth, the acceptance of the agenda. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. Mr. Helmer declared a pecuniary interest with regard to the Tuition-based Pass Contract Extension and abstained from the discussion on this topic.

Minutes

Mrs. Rooth moves, seconded by Mr. Helmer, the minutes of the meeting held on the November 25, 2020 be APPROVED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2021 Service Plan –
Conventional Transit**

With regard to the 2021 Service Plan – Conventional Transit report, copy attached, Mr. Khan moves, seconded by Mrs. Rooth, the Commission

- I. APPROVE the 2021 Conventional Transit Service Plan as set out below, SUBJECT TO Municipal Council approval of the Commission's Assessment Growth Business Case for Transit Service Level Improvements as submitted and noting the recommended changes represent approximately 18,000 additional service hours:
 - a. Route 6: Saturday - Increase frequency from 55 minutes to 30 minutes between 6 am and 8:30 am
 - b. Route 7: Saturday- Increase frequency from 60 minutes to 35 minutes between 6 am and 8 am
 - c. Route 9
 - i. Saturday - Increase frequency from 60 minutes to 30 minutes between 6 am and 8 am
 - ii. Sunday - Increase frequency from 60 minutes to 35 minutes between 6 am and 9:30 am

- d. Route 10
 - i. Sunday - Increase frequency from 55 minutes to 30 minutes between 6:30 am and 8:30 am
 - ii. Sunday Increase frequency from 60 minutes to 30 minutes between 6:30 pm and 11:30 pm
- e. Route 12
 - i. Weekday - Increase frequency from 60 minutes to 30 minutes between 9:30 pm and 12:30 am
 - ii. Saturday - Increase frequency from 60 minutes to 35 minutes between 6 am and 8 am
 - iii. Saturday - Increase frequency from 60 minutes to 30 minutes between 8 am and 12:30 pm
 - iv. Saturday - Increase frequency from 60 minutes to 30 minutes between 6 pm and 12:30 am
 - v. Sunday - Increase frequency from 60 minutes to 30 minutes between 8 am and 10 pm
- f. Route 15: Sunday - Increase frequency from 55 minutes to 30 minutes between 6 am and 9 am
- g. Route 19
 - i. Weekday - Increase frequency from 47 minutes to 35 minutes between 10 pm and 1 am
 - ii. Saturday - Increase frequency from 50 minutes to 35 minutes between 8 am and 10 am
 - iii. Saturday - Increase frequency from 52 minutes to 40 minutes between 6 pm and 9 pm
 - iv. Saturday - Increase frequency from 47 minutes to 40 minutes between 9 pm and 11 pm
 - v. Sunday - Increase frequency from 50 minutes to 35 minutes between 8:30 am and 12 pm
 - vi. Sunday - Increase frequency from 52 minutes to 40 minutes between 12 pm and 5 pm
 - vii. Sunday - Increase frequency from 50 minutes to 35 minutes between 5 pm and 8 pm
- h. Route 25
 - i. Weekday - Increase frequency from 60 minutes to 25 minutes between 9:30 pm and 12 am
 - ii. Saturday - Increase frequency from 60 minutes to 25 minutes between 6 am and 8:30 am
 - iii. Saturday – Increase frequency from 60 minutes to 30 minutes between 7:30 pm and 11:30 pm
 - iv. Sunday - Increase frequency from 60 minutes to 25 minutes between 9 am and 3 pm
 - v. Sunday - Increase frequency from 60 minutes to 30 minutes between 7:30 pm and 11:30 pm
- i. Route 31
 - i. Weekday - Increase frequency from 55 minutes to 30 minutes between 6:30 pm and 9 pm
 - ii. Weekday - Increase frequency from 48 minutes to 30 minutes between 9 pm and 11:30 pm
 - iii. Saturday - Increase frequency from 50 minutes to 25 minutes between 8 am and 10 am
 - iv. Saturday - Increase frequency from 52 minutes to 25 minutes between 6 pm and 11:30 pm
 - v. Saturday - Increase frequency from 48 minutes to 25 minutes between 9 pm and 11:30 pm
 - vi. Sunday - Increase frequency from 50 minutes to 25 minutes between 8 am and 10:30 pm
- j. Route 34
 - i. Weekday - Increase frequency from 60 minutes to 40 minutes between 6 am and 7 am
 - ii. Weekday - Increase frequency from 60 minutes to 40 minutes between 1 pm and 11 pm
 - iii. Saturday - Increase frequency from 60 minutes to 40 minutes between 8 am and 10 am
 - iv. Saturday - Increase frequency from 60 minutes to 40 minutes between 7 pm and 11 pm
 - v. Sunday - Increase frequency from 60 minutes to 40 minutes between 10 am and 9 pm

- k. Route 95: Weekday - Introduce a Weekday Peak Period Semi-Express route operating on a 30 minute frequency between 6 am and 9 am and again between 2 pm and 6 pm
 - l. Route 102: Modify Route to turn at Richmond and Queens instead of looping the downtown
 - m. Route 106: Weekday - Increase frequency from 20 minutes to 10 minutes between 6 pm and 9 pm
- II. DIRECT administration to order the two expansion buses required for the 2021 Service Plan subsequent to Municipal Council's approval of the Assessment Growth Business Case for 2021 Transit Service Improvements.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

Commission Work Programs – 2020 (status) and 2021 (draft)

With regard to the Commission Work Programs – 2020 (status) and 2021 (draft) report, copy attached, Mrs. Rooth moves, seconded by Mr. Khan, the Commission APPROVE IN PRINCIPLE the direction of the Draft 2021 Work Program as set out in Enclosure I.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

Tuition-based Pass Contract Extension

With regard to the Tuition-based Pass Contract Extension report, copy attached, Mrs. Park moves, seconded by Mrs. Rooth, the Commission:

- i) DIRECT Administration to establish a one-year extension for the 2021/22 academic year to the Tuition-based Pass Contracts with University Student's Council at Western University, Society of Graduate Students at Western University, and Fanshawe Student Union at Fanshawe College utilizing the same terms and conditions that are currently in place; and
- ii) DIRECT Administration to proceed with discussions regarding new multi-year contracts with each of the parties in order for contracts to be in place for the 2022/23 academic year.

YEAS: Mr. Squire, Mrs. Park, Mr. Khan and Mrs. Rooth

CARRIED.

London Community Recovery Network Recommendation – Free Public Transit to the Downtown

With regard to the London Community Recovery Network Recommendation – Free Public Transit to the Downtown report, copy attached, Mrs. Rooth moves, seconded by Mr. Khan, the Commission DIRECT administration to forward the financial implications of free public transit to the downtown as well as other options that may be considered to civic administration.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

Occupational Health & Safety Work Programs – 2020 (status) and 2021

With regard to the Occupational Health & Safety Work Programs – 2020 (status) and 2021 report, copy attached, Mr. Khan moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Intercommunity
Transit Update**

With regard to the Intercommunity Transit Update report, copy attached, Mr. Khan moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Provincial/Federal
Funding Update**

With regard to the Provincial/Federal Funding Update report, copy attached, Mrs. Rooth moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday February 24, 2021 at 5:00 p.m.

Adjournment

Mrs. Rooth moves, seconded by Mr. Khan the meeting be adjourned. CARRIED.
The meeting adjourned at 5:45 p.m.

Phil Squire - Chair

Caroline Roy - Secretary