

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 5:00PM  
ON WEDNESDAY FEBRUARY 24, 2021**

Those present were

Mr. Phil Squire	-	Chair
Mrs. Tanya Park	-	Vice Chair (via video conference)
Mr. Jesse Helmer	-	Commissioner (via video conference)
Mr. Tariq Khan	-	Commissioner (via video conference)
Mrs. Sheryl Rooth	-	Commissioner (via video conference)

Also present were

Mrs. Kelly Paleczny	-	General Manager (via video conference)
Mrs. Katie Burns	-	Director of Planning (via video conference)
Mrs. Joanne Galloway	-	Director of Human Resources (via video conference)
Mr. Mike Gregor	-	Director of Finance (via video conference)
Mr. Craig Morneau	-	Director of Fleet & Facilities (via video conference)
Mr. Shawn Wilson	-	Director of Operations (via video conference)
Mrs. Caroline Roy	-	Secretary

**Meeting to order**

The Chair called the meeting to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda, Mr. Helmer moves, seconded by Mrs. Park, the acceptance of the agenda. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

Mr. Khan moves, seconded by Mrs. Park, the minutes of the meeting held on the January 27, 2021 be APPROVED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2020 Mutual  
Respect/Human  
Rights Summary**

With regard to the 2020 Mutual Respect/Human Rights Summary report, copy attached, Mrs. Rooth moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2020 Attendance and  
Disability Management  
Programs**

With regard to the 2020 Attendance and Disability Management Programs report, copy attached, Mrs. Rooth moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2020 Conventional  
Transit Service  
Performance Report**

With regard to the 2020 Conventional Transit Service Performance Report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2020 Specialized  
Transit Service  
Performance Report**

With regard to the 2020 Specialized Transit Service Performance Report, copy attached, Mr. Khan moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Federal Transit  
Funding Update**

With regard to the Federal Transit Funding Update report, copy attached, Mr. Helmer moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday March 31, 2021 at 5:00 p.m.

**Adjournment**

Mr. Khan moves, seconded by Mr. Helmer the meeting be adjourned. CARRIED.  
The meeting adjourned at 5:20 p.m.

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Phil Squire - Chair

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Caroline Roy - Secretary