

London Transit Commission – 2021 Provisional Work Program – First Quarter Status Update

	Program	Priority	J	F	M	Lead	Category	Status/Comments
Integrated, Affordable and Valued Mobility Choice								
1	Service Planning and Development – Short Term	1A & 1B						
1.1	2021 Service Plan – Conventional Transit					KB	Annual	
	(a) Assessment, development, recommendation							Complete
1.2	2021 Stop/Shelter Program	1B				KB	Annual	
	(a) Assessment, development, recommendation							Deferred
1.4	2021 Service Plan – Specialized Transit	1A & 1B				KP	Annual	
	(a) Assessment and development							Complete
2	Service Planning and Development (mid to long term)							
2.1	Reviews and Assessments of medium to long term plans	1A						
	(a) Participate on BRT Steering Committee and Technical Committees					KP	Ongoing	See Staff Report #4, dated April 28, 2021
2.2	Alternative Service Delivery Implementation Plan	1A				KB	New	
	(a) Issue and award RFP							Complete, work is underway
3	Other Service Related Initiatives							
3.6	ZEB Implementation Strategy							
	(a) Issue and award RFP					KP		See Staff Report #1, dated April 28, 2021
Engaged, Diverse and Respectful Workplace								
5	Health, Safety and Emergency Preparedness							
5.1	2020 Health & Safety Work Program – review and final report	2A & 2B				JG	Annual	Complete
5.2	2021 Health & Safety Work Program (**)	2A & 2B				JG	Annual	
	(a) Development and Approval							Complete
	(b) Implementation							
6	Human Resources							
6.1	Annual Performance Report – Grievances 2017-2020	2A & 2B				JG	Annual	Complete
6.2	Annual Performance Report – Mutual Respect/Human Rights 2017-2020	2A & 2B				JG	Annual	Complete
6.3	Annual Performance Report – Attendance Management 2017-2020	2A & 2B				JG	Annual	Complete
6.4	Annual Performance Audit and Report – Bus Security Camera System	2A & 2B				MG	Annual	In progress
6.13	Implementation of 3 rd Party Review Recommendations	2B						
	(a) Expect Respect Working Group					SW	Carry Fwd	Ongoing
	(b) Review of Customer Contact Management Process					SW		In progress
6.14	Establish Criteria for Diane Chenier Trailblazer Award							In progress

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Fiscal Accountability								
7	Financial Plan Development, Implementation and Management							
	2020 Fiscal Year							
7.1	Corporate 2020 Audit and Related Audit Report	2A				TG	Annual	Complete
7.2	Pension Plan 2020 Audit – pre 1989 pension plan	2A				MG	Annual	Complete – Final Statements in June
7.4	Annual Assessment Report – Reserves and Reserve Funds	2A				MG	Annual	Complete
7.5	Provincial Gas Tax Annual Report – 2020	2A				MG	Annual	Complete
7.6	Annual Report 2020	2A				KP	Annual	See Staff Report #2, dated April 28, 2021
7.8	MTEC Funding Reporting	2A				MG		Complete
	2021 Fiscal Year							
7.9	2020-2024 Multi-Year Budget Approval Process	2A				KP	Annual	Complete
7.10	Post- Approval – 2021 Budget Recosting and Implementation	2A				KP	Annual	Complete
Open, Transparent and Understood								
9	Education, Awareness and Advocacy Programs							
9.1	Ontario Public Transit Association Membership (OPTA)	3				KP	Annual	Ongoing
9.2	Canadian Urban Transit Association Membership (CUTA)	3				KP	Annual	Ongoing
9.3	Canadian Urban Transit Research & Innovation Consortium Membership	3				KP	Annual	Ongoing
10	Customer First Strategy							
10.2	Annual Service Report – Conventional and Specialized Services	2A & 2B				SW	Annual	Complete
Effectively Utilized Infrastructure								
11	Asset Management Programs							
11.2	Facility Upgrades	1A & 1B				CM	Annual	Ongoing
11.3	Shop/Garage Equipment	2C				CM	Annual	Ongoing
11.4	Service Fleet Replacement Program	2C				CM	Annual	Ongoing
11.5	Upgrade/Maintain IT Hardware and Software	2C				PC	Annual	Ongoing
11.6	Replacement & Addition of Wayside Signage (PTIF)	2C				SW	Carry Fwd	Ongoing
11.7	Shelter Expansion Program (ICIP)	2C				KB	New	See Staff Report #3, dated April 28, 2021
11.9	Assessment of Electric Bus Feasibility							
	(a) Participate in CUTRIC Electric Bus Demonstration Project	2C				CM	Ongoing	Discussions ongoing
	(b) Undertake Assessment of Electric Bus Options for LTC	2C					New	See Staff Report #1, dated April 28, 2021
11.12	Kronos Payroll System Upgrade					MG	New	In progress

Program Priorities

- 1 Clarifying/Defining/Delivering on The Business Plan
 - A - New - developing and growing system
 - B - Ongoing - supporting retention and growth of ridership
- 2 Required/Supportive Programs
 - A - Mandatory/Statutory/Legislated
 - B - Effective, efficiency measure
 - C - Life cycle maintenance
- 3 Continued Partnership Development (Communication, Recognition, Engagement)