

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIA VIDEO CONFERENCE AT 5:05PM
ON WEDNESDAY APRIL 28, 2021**

Those present were

Mr. Phil Squire	-	Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Tariq Khan	-	Commissioner
Mrs. Sheryl Rooth	-	Commissioner

With regret:

Mrs. Tanya Park	-	Vice Chair
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Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, Mr. Helmer moves, seconded by Mrs. Rooth, the acceptance of the agenda. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. Mrs. Rooth declared a pecuniary interest with regard to the Investing in Canada – Public Transit Infrastructure Stream (PTIS) Shelter Program report and abstained from the discussion on this topic.

Minutes

Mr. Helmer moves, seconded by Mr. Khan, the minutes of the meeting held on the March 31, 2021 be APPROVED.

YEAS: Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Zero Emission Bus
Implementation
Strategy Contract
Award**

With regard to the Zero Emission Bus Implementation Strategy Contract Award report, copy attached, Mrs. Rooth moves, seconded by Mr. Helmer, the Commission:

- i) APPROVE the award of a contract to the Canadian Urban Transit Research and Innovation Consortium (CUTRIC) at an upset limit cost of \$390,600 exclusive of applicable taxes, for the completion of a Zero-Emission Bus (ZEB) Implementation Strategy; and
- ii) DIRECT administration to continue discussions with CUTRIC with respect to London's participation in a Phase 2 ZEB trial and joint procurement initiative which will assist transit agencies and operators in leveraging the economies of scale associated with ZEBs and allied charging/fueling infrastructure, further details of which will be provided at the Commission's May 26, 2021 meeting.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer and Mrs. Rooth

CARRIED.

2020 Draft Annual Report

With regard to the 2020 Draft Annual Report, copy attached, Mr. Khan moves, seconded by Mrs. Rooth, the Commission:

- i) APPROVE the Draft 2020 Annual Report, attached as Enclosure I; and
- ii) DIRECT the administration forward the approved 2020 Annual Report to Municipal Council for its review and consideration.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer and Mrs. Rooth

CARRIED.

Investing in Canada – Public Transit Infrastructure Stream (PTIS) Shelter Program

With regard to the Investing in Canada – Public Transit Infrastructure Stream (PTIS) Shelter Program report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the Commission APPROVE the following list of warranted locations for installation of non-advertising shelters in 2021:

- a. Fanshawe College Blvd at Fleming northbound
- b. Western at Hollywood Cres. northbound
- c. Wellington at Grand northbound
- d. Oxford at Fanshawe College Blvd westbound
- e. Platts Lane at Trott northbound
- f. Sarnia at Brescia Lane westbound
- g. Sandford at Beckworth southbound
- h. Fanshawe at Aldersbrook eastbound
- i. Hyde Park at Oxford southbound
- j. Beaverbrook at Blythwood westbound
- k. Huron at Webster stop 1 eastbound
- l. Riverside west of Wharncliffe westbound
- m. 1548 Richmond northbound
- n. Richmond north of Windermere northbound
- o. Baseline east of Wellington eastbound
- p. Riverside east of Wharncliffe westbound
- q. Wellington at Grey southbound
- r. Capulet Lane at Capulet Walk southbound
- s. Dundas at Clarke westbound
- t. South Wenige at Sunningdale northbound
- u. Wellington at Chester northbound
- v. Oxford at Clemens eastbound
- w. Oxford at Third westbound
- x. Huron at Waterloo westbound
- y. Adelaide at Regent northbound
- z. Adelaide at Mapledale southbound
- aa. Southdale at Adelaide eastbound
- bb. Oxford at Waterloo westbound
- cc. Fanshawe west of Trossacks westbound
- dd. Commissioners at Adelaide eastbound

YEAS: Mr. Squire, Mr. Khan and Mr. Helmer

CARRIED.

Rapid Transit Implementation Update

With regard to the Rapid Transit Implementation Update report, copy attached, Mrs. Rooth moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer and Mrs. Rooth

CARRIED

2021 Road Construction Update

With regard to the 2021 Road Construction Update report, copy attached, Mrs. Rooth moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer and Mrs. Rooth

CARRIED.

**2021 Commission
Work Program Update**

With regard to the 2021 Commission Work Program Update report, copy attached, Mr. Helmer moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer and Mrs. Rooth

CARRIED.

**Financial Update –
Conventional Transit
Operating – March 31,
2021**

With regard to the Financial Update – Conventional Transit Operating – March 31, 2021 report, copy attached, Mr. Helmer moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer and Mrs. Rooth

CARRIED.

**Financial Update –
Specialized Transit
Operating – March 31,
2021**

With regard to the Financial Update – Specialized Transit Operating – March 31, 2021 report, copy attached, Mr. Helmer moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer and Mrs. Rooth

CARRIED.

**Financial Update –
Capital Budget –
March 31, 2021**

With regard to the Financial Update – Capital Budget – March 31, 2021 report, copy attached, Mr. Helmer moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer and Mrs. Rooth

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday May 26, 2021 at 5:00 p.m.

Adjournment

Mrs. Rooth moves, seconded by Mr. Helmer the meeting be adjourned. CARRIED. The meeting adjourned at 5:45 p.m.

Phil Squire - Chair

Caroline Roy - Secretary