

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIRTUALLY DUE TO WEATHER
AT 5:00 PM ON WEDNESDAY JANUARY 25, 2023**

Those present were

Sheryl Rooth	-	Chair
Stephanie Marentette	-	Vice-Chair
Scott Collyer	-	Commissioner
David Ferreira	-	Commissioner
Jerry Pribil	-	Commissioner

Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Shawn Wilson	-	Director of Operations
Caroline Roy	-	Secretary

Meeting to order

The meeting was called to order.

Completion and Acceptance of Agenda

The Chair called for acceptance of the agenda, S. Marentette moves, seconded by D. Ferreira, the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes

S. Marentette moves, seconded by S. Rooth, the minutes of the meeting held on the October 27, 2022 be APPROVED.

D. Ferreira moves, seconded by S. Collyer, the minutes of the meeting held on December 14, 2022 be APPROVED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Highbury Facility Rebuild

The Commission received a presentation from Chris Prentice, Arcadis IBI Group re the Highbury Facility Rebuild report, copy attached, S. Marentette moves, seconded by D. Ferreira, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

4th Report Accessible Public Transit Service Advisory Committee – Meeting held on November 15, 2022

With regard to the 4th Report Accessible Public Transit Service Advisory Committee – Meeting held on November 15, 2022, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Letter from City Clerk re Highbury Avenue Facility Demolition and Rebuild

With regard to the letter from M. Schulthess, City Clerk dated December 14, 2022 re Highbury Avenue Facility Demolition and Rebuild, copy attached, D. Ferreira moves, seconded by S. Marentette, the letter be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Appointment of Commission Members to the Western Fair District

With regard to the Appointment of Commission Members to the Western Fair District, copy attached, D. Ferreira moves, seconded by J. Pribil, the Commission APPOINT S. Collyer and S. Marentette as the Commission's representatives to the Western Fair District.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Occupational Health & Safety Work Programs – 2022 (status) and 2023

With regard to the Occupational Health & Safety Work Programs report, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Commission Work Programs – 2022 (status) and 2023 (draft)

With regard to the Commission Work Programs – 2022 (status) and 2023 (draft) report, copy attached, S. Marentette moves, seconded by S. Collyer, the Commission APPROVE IN PRINCIPLE the direction of the Draft 2023 Work Program as set out in Enclosure I.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Policy Re: Pets on Transit

With regard to the Pets on Transit report, copy attached, S. Collyer moves, seconded by S. Marentette, the Commission APPROVE the following amendment to the LTC Service Animal Policy:

Replace *“Pets are not permitted on-board LTC buses.”*

With *“Small domestic pets can be transported on London’s public transit services only if they are in a fully enclosed pet-purpose cage/carrier that can either be held on the lap of the rider or fit under the seat/at their feet where they sit/stand.”*

Definitions *Small domestic pet – generally defined as a mammal or bird (i.e. cats, dogs, rabbits) that can be transported in a pet-purpose carrier. Excludes all exotic pets (i.e. snakes, lizards)*

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Appointment to Accessible Public Transit Service Advisory Committee

With regard to the Accessible Public Transit Service Advisory Committee report, copy attached, S. Collyer moves, seconded by D. Ferreira, the Commission APPOINT the following individuals to the Accessible Public Transit Service Advisory Committee for Voting Status:

- Lisa Boateng
- Gary Doerr
- Elaine Harrison
- Bonnie Quesnel
- Avril Rinn
- Deana Ruston
- Janine Surerus
- Jackie Tot
- Damon Whatmore

As well as the following individual for Non-Voting status:

- Susan Oster

noting such appointments will be for a period of four years, ending November 16, 2026.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

2023 Commission Meeting Dates

With regard to the 2023 Commission Meeting Dates report, copy attached, S. Collyer moves, seconded by S. Marentette, the Commission CONFIRM the dates of the 2023 Commission regular meetings as follows, noting the meetings be held at the 450 Highbury Ave facility with a starting time of 5:00 p.m.

<u>Date</u>	
January 25, 2023	
February 22, 2023	
April 13, 2023	
May 31, 2023	
June 28, 2023	
July 2023	- Meeting at the call of the Chair
August 30, 2023	
September 27, 2023	
October 25, 2023	
November 29, 2023	
December 2023	- Meeting at the call of the Chair

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

2023 Service Improvement Plan

With regard to the 2023 Service Improvement Plan report, copy attached, D. Ferreira moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Annual Accessibility Plan

With regard to the Annual Accessibility Plan report, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Update – New Year’s Eve Service (2022)

With regard to the Update – New Year’s Eve Service (2022) report, copy attached, S. Collyer moves, seconded by D. Ferreira, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, S. Collyer moves, seconded by S. Marentette, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission’s union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission’s union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

Pursuant to procedural requirement of Section 239 of the Municipal Act the Commission REPORTED PROGRESS on:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission’s union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday February 22, 2023 - 5:00 p.m.

Adjournment

S. Marentette moves, seconded by S. Collyer the meeting be adjourned. CARRIED. The meeting adjourned at 7:00 p.m.

Sheryl Rooth - Chair

Caroline Roy - Secretary