

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.  
ON WEDNESDAY SEPTEMBER 27, 2023**

Those present were  
 Sheryl Rooth - Chair  
 Stephanie Marentette - Vice-Chair  
 Scott Collyer - Commissioner  
 Jerry Pribil - Commissioner

With regret:  
 David Ferreira - Commissioner

Also present were  
 Kelly Paleczny - General Manager  
 Katie Burns - Director of Planning  
 Mike Gregor - Director of Finance  
 Craig Morneau - Director of Fleet & Facilities  
 Shawn Wilson - Director of Operations  
 Caroline Roy - Secretary

**Meeting to order** The meeting was called to order.

**Completion and Acceptance of Agenda** The Chair called for acceptance of the agenda, S. Collyer moves, seconded by J. Pribil, the acceptance of the agenda. CARRIED.

**Disclosures of Pecuniary Interest** The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes** S. Collyer moves, seconded by J. Pribil, the minutes of the meeting held on August 30, 2023 be APPROVED.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

**4<sup>th</sup> Report Accessible Public Transit Service Advisory Committee** With regard to the 4<sup>th</sup> Report of the Accessible Public Transit Service Advisory Committee meeting held on September 12, 2023, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

**Fare Strategy** With regard to the Fare Strategy report, copy attached, S. Marentette moves, seconded by J. Pribil, the Commission:

i) CONFIRM the fare structure and rates as set out in the table below, effective January 1, 2024.

<b>London Transit Commission Fares – Effective January 1, 2024</b>	
<b>Category</b>	<b>Fare</b>
<b>Cash<sup>(1)</sup></b>	
Adult, Senior, Student	\$3.50
Child <sup>(3)</sup>	\$1.75
<b>Tickets<sup>(1,2)</sup></b>	
Adult	5 for \$13.25 (\$2.65/trip)
Youth (age 13-17)	5 for \$10.60 (\$2.12/trip)
Child <sup>(3)</sup>	5 for \$7.65 (\$1.53/trip)
<b>Passes (Monthly)<sup>(4)</sup></b>	
Citipass (unlimited & transferable)	\$112.00
Weekday (Mon-Fri only)	\$95.00
Park and Ride	\$83.00

## Notes:

1. Cash and ticket fares include a 90-minute unrestricted transfer
2. All ticket options also available on smart cards as stored value
3. Child fares included in this table represent those that would be reverted to in the event the current subsidy provided by the City of London is revoked
4. All monthly pass options are available only on smart cards

- ii) DIRECT administration to advise the City of London of the new fares, and required adjustments to pricing for the various subsidized fare programs, which, based on current subsidy levels would be as follows:

<b>Category</b>	<b>Subsidized Fare</b>
<b>Cash</b>	
Child	Free
<b>Tickets</b>	
Senior (65 and over)	5 for \$10.00 (\$2.00/trip)
Child	Free
<b>Passes (Monthly)</b>	
Income-Related	\$72.00
Youth (age 13-17)	\$72.00
Visually Impaired	Free

- iii) DIRECT administration to prepare and implement a communication strategy relating to the fare increase.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

#### **Bus Stop Standards**

With regard to the Bus Stop Standards report, copy attached, S. Collyer moves, seconded by S. Marentette, the Commission CONFIRM the Bus Stop Standards and Technical Guidelines and associated procedures consistent with those approved in 2015.

YEAS: S. Rooth, S. Marentette and S. Collyer  
NAYS: J. Pribil

CARRIED.

#### **2023 Voice of the Customer Surveys**

With regard to the 2023 Voice of the Customer Surveys report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

#### **Municipal Council Update**

With regard to the Municipal Council Update report, copy attached, S. Marentette moves, seconded by S. Collyer, the Commission DIRECT administration to prepare an Update to Municipal Council for presentation at the October 31, 2023 Strategic Policy and Priorities Committee based on the information set out in this report.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

#### **2023 Road Construction and Special Events Update**

With regard to the 2023 Road Construction and Special Events Update report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

**Financial Update –  
Conventional Transit  
Services – Operating  
Budget – August 31,  
2023**

With regard to the Financial Update – Conventional Transit Service – Operating Services – August 31, 2023 report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

**Financial Update –  
Specialized Transit  
Services – Operating  
Budget – August 31,  
2023**

With regard to the Financial Update – Specialized Transit Service – Operating Services – August 31, 2023 report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

**Financial Update –  
Capital Budget  
Programs– August  
31, 2023**

With regard to the Financial Update – Capital Budget Programs – August 31, 2023 report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer and J. Pribil

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday October 25, 2023 - 5:00 p.m.

**Adjournment**

S. Marentette moves, seconded by S. Collyer the meeting be adjourned. CARRIED. The meeting adjourned at 6:05 p.m.

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Sheryl Rooth - Chair

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Caroline Roy - Secretary