

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON WEDNESDAY OCTOBER 25, 2023**

Those present were

Sheryl Rooth	-	Chair
Stephanie Marentette	-	Vice-Chair
Scott Collyer	-	Commissioner
David Ferreira	-	Commissioner
David Little	-	Commissioner
Jacqueline Madden	-	Commissioner
Jerry Pribil	-	Commissioner

Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Shawn Wilson	-	Director of Operations
Caroline Roy	-	Secretary

Meeting to order The meeting was called to order.

Completion and Acceptance of Agenda The Chair called for acceptance of the agenda as amended, S. Collyer moves, seconded by S. Marentette, the acceptance of the agenda as amended. CARRIED.

Disclosures of Pecuniary Interest The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes S. Collyer moves, seconded by S. Marentette, the minutes of the meeting held on September 27, 2023 be APPROVED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and J. Pribil

CARRIED.

In Camera Session Consistent with the provision of Section 239 of the Municipal Act, D. Ferreira moves, seconded by S. Collyer, the Commission move In Camera to CONSIDER:

- i) A plan or instruction to be applied to negotiations with respect to the Tuition-based Contract Renewal.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A plan or instruction to be applied to negotiations with respect to the Tuition-based Contract Renewal.

Pursuant to procedural requirement of Section 239 of the Municipal Act the Commission REPORTED PROGRESS on:

- i) A plan or instruction to be applied to negotiations with respect to the Tuition-based Contract Renewal.

CARRIED.

Letter from Western and Fanshawe re Tuition-Based Contract Renewal

The Commission received a presentation from Emily Poirier, VP External Affairs – Western and Stephin Sathya, President Student Union – Fanshawe College re the Tuition Based Contract Renewal.

With respect to the presentation and letter, copy attached, D. Ferreira moves, seconded by S. Collyer, the Commission DIRECT administration ensure that future contract renewal discussion are undertaken in a manner that will ensure a recommendation can be made to the Commission at the September meeting noting this will provide appropriate notice to the parties should a referendum be required.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and J. Pribil

CARRIED.

Letter from City Clerk re Appointment of two new Commissioners

With regard to the letter from M. Schulthess, City Clerk dated October 18, 2023 re the appointment of Jacqueline Madden and David Little, two new Commissioners for the term ending November 14, 2026, copy attached, S. Collyer moves, seconded by S. Marentette the letter be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and J. Pribil

CARRIED.

Tuition-Based Pass Contract

With regard to the Tuition-Based Pass Contract, copy attached, D. Ferreira moves, seconded by S. Collyer, the Commission APPROVE Tuition-Based Pass Contracts with University Student's Council at Western University, Society of Graduate Students at Western University, and Fanshawe Student Union at Fanshawe College covering the period of September 1, 2024 through August 31, 2027 noting the remainder of the contract terms are set out in Enclosure I.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and J. Pribil

CARRIED.

2023 Work Program – Operations – Third Quarter Update

With regard to the 2023 Work Program – Operations – Third Quarter Update report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and J. Pribil

CARRIED.

2023 Work Program – Planning – Third Quarter Update

With regard to the 2023 Work Program – Planning – Third Quarter Update report, copy attached, S. Collyer moves, seconded by J. Madden, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and J. Pribil

CARRIED.

2023 Work Program – Fleet & Facilities – Third Quarter Update

With regard to the 2023 Work Program – Fleet & Facilities – Third Quarter Update report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little and J. Pribil

CARRIED.

2023 Work Program – Human Resources – Third Quarter Update

With regard to the 2023 Work Program – Human Resources – Third Quarter Update report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little and J. Pribil

CARRIED.

2023 Road Construction and Special Events Update

With regard to the 2023 Road Construction and Special Events Update report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little and J. Pribil

CARRIED.

Advocacy Update

With regard to the Advocacy Update report, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little and J. Pribil

CARRIED.

Financial Update – Conventional Transit Services – Operating Budget – September 30, 2023

With regard to the Financial Update – Conventional Transit Service – Operating Services – September 30, 2023 report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little and J. Pribil

CARRIED.

Financial Update – Specialized Transit Services – Operating Budget – September 30, 2023

With regard to the Financial Update – Specialized Transit Service – Operating Services – September 30, 2023 report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little and J. Pribil

CARRIED.

Financial Update – Capital Budget Programs– September 30, 2023

With regard to the Financial Update – Capital Budget Programs – September 30, 2023 report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira, D. Little and J. Pribil

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday November 29, 2023 - 5:00 p.m.

Adjournment

D. Ferreira moves, seconded by S. Marentette the meeting be adjourned. CARRIED. The meeting adjourned at 7:25 p.m.

Sheryl Rooth - Chair

Caroline Roy - Secretary