

**MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE
HELD IN THE LONDON TRANSIT MAIN BOARDROOM AT 11:00 A.M.
ON TUESDAY MARCH 10, 2020**

Those present were: Ms. B. Quesnel - Chair
Mr. M. Dawthorne – Vice Chair
Ms. L. Boateng
Mr. T. Campbell
Ms. E. Harrison
Mr. G. LaHay (via telephone)
Ms. S. Oster
Ms. V. Pearson
Ms. A. Rinn
Mr. D. Whatmore

Also present were: Mrs. K. Paleczny – General Manager
Mr. S. Wilson – Director of Operations
Mrs. C. Roy – Secretary
Mr. T. Wells – Voyago
Ms. P. Zehr - Interpreter

Absent: Ms. D. Capton

Meeting to order

The Chair called the meeting to order.

**Election of Chair
and Vice-Chair**

The Secretary called for nominations for the position of Chair for the term ending November 30, 2020.

The following nomination was received:

Ms. Harrison and Mr. Whatmore nominated Ms. Quesnel

The Secretary asked for further nominations for the position of Chair for the term ending November 30, 2020. There being no further nominations, Ms. Rinn moves, seconded by Mr. Whatmore, nominations for the position of Chair be closed. CARRIED.

Ms. Quesnel was acclaimed Chair of the Committee for the term ending to November 30, 2020

The Secretary called for nominations for the position of Vice-Chair for the term ending November 30, 2020.

The following nomination was received:

Ms. Harrison nominated Mr. Dawthorne

The Secretary asked for further nominations for the position of Vice Chair for the term ending November 30, 2020. There being no further nominations, Ms. Harrison moves, seconded by Mr. Whatmore, nominations for the position of Vice Chair be closed. CARRIED.

Mr. Dawthorne was acclaimed Vice Chair of the Committee for the term ending November 30, 2020.

Completion and Acceptance of Agenda

The Chair called for acceptance of the agenda as amended, Mr. Tyler moves, seconded by Mr. Dawthorne, the acceptance of the agenda as amended.

CARRIED.

Disclosures of Pecuniary Interest

The Chair called for disclosures of interest with respect to the agenda amended. There were no conflicts of interest declared.

Minutes

Ms. Rinn moves, seconded by Mr. Whatmore, that the minutes of the meeting held on November 7, 2019 be APPROVED as circulated.

CARRIED.

Letter from C. Roy re 4th Report of the Accessible Public Transit Service Advisory Committee

With regard to the letter from Caroline Roy, Secretary, London Transit Commission dated November 28, 2019, regarding the 4th Report of the Accessible Public Transit Service Advisory Committee meeting of November 7, 2019, copy attached, Ms. Harrison moves, seconded by Ms. Boateng, the letter be NOTED and FILED.

CARRIED.

2019 Conventional Transit Service Performance Report

With regard to the 2019 Conventional Transit Service Performance report, Ms. Rinn moves, seconded by Ms. Harrison, the report be NOTED and FILED.

CARRIED.

2019 Specialized Transit Service Performance Report

With regard to the 2019 Specialized Transit Service Performance report, Ms. Harrison moves, seconded by Mr. Campbell, the report be NOTED and FILED.

CARRIED.

Infrastructure Project Update

With regard to the Infrastructure Project Update report, Ms. Harrison moves, seconded by Mr. LaHay, the report be NOTED and FILED.

CARRIED.

AODA Update

With regard to the AODA Update report, Mr. Dawthorne moves, seconded by Ms. Harrison, the report be FORWARDED to the Commission for review and consideration.

CARRIED.

**New Year's Eve –
Specialized Phone
Line**

With regard to the Infrastructure New Year's Eve – Specialized Phone Line verbal report, Mr. Whatmore moves, seconded by Mr. Campbell, administration PREPARE a report addressing concerns raised to be presented at APTSAC's next meeting.

CARRIED.

**Date of Next
Meeting**

Tuesday April 14, 2020

Adjournment

Mrs. Harrison moves, seconded by Mr. Dawthorne, the meeting be adjourned. CARRIED. The meeting adjourned at 12:25 p.m.

B. Quesnel - Chair

C. Roy - Secretary