

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY  
AT 5:00 PM ON WEDNESDAY MAY 26, 2021**

Those present were

Mr. Phil Squire	-	Chair
Mrs. Tanya Park	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Tariq Khan	-	Commissioner
Mrs. Sheryl Rooth	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

**Meeting to order**

The Chair called the meeting to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda, Mr. Khan moves, seconded by Mrs. Park, the acceptance of the agenda. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

Mr. Helmer moves, seconded by Mr. Khan, the minutes of the meeting held on the April 28, 2021 be APPROVED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2020 Pension Fund  
Audit**

With regard to the 2020 Pension Fund Audit report, copy attached, Mrs. Park moves, seconded by Mrs. Rooth, the Commission:

- i) APPROVE the draft financial statements, as set out in Enclosure I, relating to the non-insured pension fund as at December 31, 2020 noting the statements have not changed from those presented in the Draft version at the March 31, 2021 meeting; and
- ii) DIRECT the administration to forward the 2020 Pension Statements to the Financial Services Regulatory Authority as required under the Pension Benefits Act.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2021 Conventional  
Service Plan Update**

With regard to the 2021 Conventional Service Plan Update report, copy attached, Mr. Helmer moves, seconded by Mr. Khan, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**COVID-19 Ridership Impacts**

With regard to the COVID-19 Ridership Impacts report, copy attached, Mrs. Rooth moves, seconded by Mrs. Park, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2021 Road Construction Update**

With regard to the 2021 Road Construction Update report, copy attached, Mr. Khan moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Financial Update – Conventional Transit Operating – April 30, 2021**

With regard to the Financial Update – Conventional Transit Operating – April 30, 2021 report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Financial Update – Specialized Transit Operating – April 30, 2021**

With regard to the Financial Update – Specialized Transit Operating – April 30, 2021 report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Financial Update – Capital Budget – April 30, 2021**

With regard to the Financial Update – Capital Budget – April 30, 2021 report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday June 30, 2021 at 5:00 p.m.

**Adjournment**

Mrs. Rooth moves, seconded by Mrs. Park the meeting be adjourned. CARRIED. The meeting adjourned at 5:12 p.m.

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Phil Squire - Chair

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Caroline Roy - Secretary