

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY
AT 5:00 PM ON WEDNESDAY JUNE 30, 2021**

Those present were

Mr. Phil Squire	-	Chair
Mrs. Tanya Park	-	Vice Chair
Mr. Jesse Helmer	-	Commissioner
Mr. Tariq Khan	-	Commissioner
Mrs. Sheryl Rooth	-	Commissioner

Also present were

Mrs. Kelly Paleczny	-	General Manager
Mrs. Katie Burns	-	Director of Planning
Mrs. Joanne Galloway	-	Director of Human Resources
Mr. Mike Gregor	-	Director of Finance
Mr. Craig Morneau	-	Director of Fleet & Facilities
Mr. Shawn Wilson	-	Director of Operations
Mrs. Caroline Roy	-	Secretary

Meeting to order

The Chair called the meeting to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended, Mr. Helmer moves, seconded by Mrs. Rooth, the acceptance of the agenda as amended. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

Mr. Khan moves, seconded by Mrs. Park. the minutes of the meeting held on the May 26, 2021 be APPROVED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**2nd Report Accessible
Public Transit Service
Advisory Committee**

With regard to the 2nd Report of the Accessible Public Transit Service Advisory Committee, copy attached, Mr. Helmer moves, seconded by Mrs. Park, the Commission:

- i) APPROVE proceeding with the implementation of the MagnusCards partnership; and
- ii) NOTED and FILED the remainder of the report.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

**Implementation of PHI
Cell Technology on
LTC Fleet**

With regard to the Implementation of amended PHI Cell Technology on LTC Fleet report, copy attached, Mrs. Rooth moves, seconded by Mr. Helmer, the Commission:

- i) APPROVE IN PRINCIPLE the supply and installation of PHI Cell Technology on the LTC fleet; and
- ii) DIRECT administration to undertake a request for quotation process and bring back a recommendation at a future meeting.

YEAS: Mr. Squire, Mr. Khan, Mr. Helmer, Mrs. Park and Mrs. Rooth

CARRIED.

2021 – 2022 General Insurance Program Renewal

With regard to the 2021 – 2022 General Insurance Program Renewal report, copy attached, Mr. Khan moves, seconded by Mrs. Park, the Commission:

- i) APPROVE the general insurance program for the period of July 1, 2021 through to June 30, 2022 at a total annual cost of \$2,580,343 exclusive of applicable sales tax and deductible costs, the particulars of which are as follows:

Coverage	Premium	Insurer
Automobile	\$ 1,992,227	Zurich
Additional Liability (\$10 mil)	275,000	Catlin Canada / QBE
Property	254,816	Zurich
Travel Insurance	750	Industrial Alliance
Boiler & Machinery	2,241	RSA / XL Catlin
Directors & Officers	22,700	AIG
Environmental	32,609	Chubb

- ii) APPROVE the broker services for the period of July 1, 2021 through to June 30, 2022 with Marsh Canada at a cost of \$95,000.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

COVID-19 Ridership Impacts

With regard to the COVID-19 Ridership Impacts report, copy attached, Mrs. Rooth moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mr. Squire, Mr. Helmer, Mr. Khan and Mrs. Rooth

ABSENT: Mrs. Park

CARRIED.

Cycling Infrastructure Update

With regard to the Cycling Infrastructure Update report, copy attached, Mrs. Rooth moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

Financial Update – Conventional Transit Operating – May 31, 2021

With regard to the Financial Update – Conventional Transit Operating – May 31, 2021 report, copy attached, Mr. Khan moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

Financial Update – Specialized Transit Operating – May 31, 2021

With regard to the Financial Update – Specialized Transit Operating – May 31, 2021 report, copy attached, Mr. Khan moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

Financial Update – Capital Budget – May 31, 2021

With regard to the Financial Update – Capital Budget – May 31, 2021 report, copy attached, Mr. Khan moves, seconded by Mrs. Rooth, the report be NOTED and FILED.

YEAS: Mr. Squire, Mrs. Park, Mr. Helmer, Mr. Khan and Mrs. Rooth

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday August 25, 2021 at 5:00 p.m.

Adjournment

Mrs. Park moves, seconded by Mrs. Rooth the meeting be adjourned. CARRIED.
The meeting adjourned at 5:40 p.m.

Phil Squire - Chair

Caroline Roy - Secretary