

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY
AT 5:00 PM ON WEDNESDAY OCTOBER 27, 2021**

Those present were

Jesse Helmer	-	Chair
Tariq Khan	-	Commissioner
Stephanie Marentette	-	Commissioner
Sheryl Rooth	-	Commissioner

Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Caroline Roy	-	Secretary

Meeting to order

The meeting was called to order.

**Election of Chair
and Vice-Chair**

The Secretary called for nominations for the position of Chair for the term of October 27, 2021 to November 30, 2022.

The following nomination was received:

S. Rooth nominated J. Helmer

The Secretary asked for further nominations for the position of Chair for the term of October 27, 2021 to November 30, 2022. There being no further nominations, T. Khan moves, seconded by S. Rooth, nominations for the position of Chair be closed. CARRIED.

J. Helmer was acclaimed Chair of the Commission for the term of October 27, 2021 to November 30, 2022.

The Secretary asked for nominations for the position of Vice-Chair for the term of October 27, 2021 to November 30, 2022.

The following nominations were received:

J. Helmer nominated S. Rooth
T. Khan nominated S. Marentette

The Secretary asked for further nominations for the position of Vice-Chair for the term of October 27, 2021 to November 30, 2022. There being no further nominations, T. Khan moves, seconded by S. Rooth, nominations for the position of Vice-Chair be closed. CARRIED.

The Secretary held a vote, by show of hands, for the nominees.

J. Helmer and S. Rooth voted for S. Rooth
T. Khan and S. Marentette voted for S. Marentette

With the voting ending in a tie, the Commission MOTIONED that the election of the Vice-Chair be postponed until such time as there is a fifth Commissioner present.

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended, T. Khan moves, seconded by S. Rooth, the acceptance of the agenda as amended. CARRIED.

Disclosures of Pecuniary Interest

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

T. Khan moves, seconded by S. Rooth, the minutes of the meeting held on the September 29, 2021 be APPROVED.

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

Letter from C. Saunders re Appointment of Stephanie Marentette to the London Transit Commission

With regard to Letter from C. Saunders re Appointment of Stephanie Marentette to the London Transit Commission, copy attached, T. Khan moves, seconded by S. Rooth, the letter be NOTED and FILED.

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

Email from P. Squire re his Resignation from the London Transit Commission

With regard to the email from P. Squire re his Resignation from the London Transit Commission, copy attached, T. Khan moves, seconded by S. Rooth, the letter be NOTED and FILED.

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

COVID-19 Vaccination Policy for Commissioners

With regard to the COVID-19 Vaccination Policy for Commissioners report, copy attached, S. Rooth moves, seconded by T. Khan, the Commission:

- i) APPROVE the COVID-19 Vaccination Policy for Commissioners as set out in Enclosure I; and
- ii) DIRECT administration to take the necessary steps to implement the Policy

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

COVID-19 Impacts – Conventional Transit Service

With regard to the COVID-19 Impacts – Conventional Transit Service, copy attached, S. Rooth moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

COVID-19 Ridership Impacts

With regard to the COVID-19 Ridership Impacts report, copy attached, S. Rooth moves, seconded by T. Khan, the report be NOTED and FILED.

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

2021 Work Program – Third Quarter Update

With regard to the 2021 Work Program – Third Quarter Update report, copy attached, S. Rooth moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

Financial Update – Conventional Transit Operating – September 30, 2021

With regard to the Financial Update – Conventional Transit Operating – September 30, 2021 report, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, T. Khan, S. Marentette and S. Rooth

CARRIED.

