

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY  
AT 6:30 PM ON WEDNESDAY JANUARY 26, 2022**

Those present were

Jesse Helmer	-	Chair
Sheryl Rooth	-	Vice-Chair
Anna Hopkins	-	Commissioner
Tariq Khan	-	Commissioner
Stephanie Marentette	-	Commissioner

Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Caroline Roy	-	Secretary

**Meeting to order**

The meeting was called to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda, S. Rooth moves, seconded by S. Marentette, the acceptance of the agenda. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

T. Khan moves, seconded by S. Rooth, the minutes of the meeting held on the November 24, 2021 be APPROVED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Election of the Vice-  
Chair**

The Chair called for nominations for the position of Vice-Chair for the term ending November 30, 2022.

The following nomination were received:

J. Helmer nominated S. Rooth  
S. Marentette nominated herself

The Chair asked for further nominations for the position of Vice-Chair for the term ending November 30, 2022. There being no further nominations, A. Hopkins moves, seconded by T. Khan, nominations for the position of Vice-Chair be closed. CARRIED.

The Chair held a vote, by show of hands, for the nominees.

J. Helmer, S. Rooth and A. Hopkins voted for S. Rooth  
T. Khan and S. Marentette voted for S. Marentette

S. Rooth was elected Vice-Chair of the Commission for the term ending November 30, 2022.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Letter from the City Clerk re Appointment of Councillor A. Hopkins to the London Transit Commission**

With regard to the Letter from C. Saunders, City Clerk, re the Appointment of Councillor Anna Hopkins to the London Transit Commission, copy attached, S. Rooth moves, seconded by S. Marentette, the letter be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Letter from the City Clerk re 2022 Annual Budget Update**

With regard to the Letter from C. Saunders, City Clerk, re the 2022 Annual Budget Update, copy attached, S. Rooth moves, seconded by S. Marentette, the letter be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Occupational Health & Safety Work Programs – 2021 (status) and 2022**

With regard to the Occupational Health & Safety Work Programs – 2021 (status) and 2022 report, copy attached, T. Khan moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Commission Work Programs – 2021 (status) and 2022 (draft)**

With regard to the Commission Work Programs – 2021 (status) and 2022 (draft) report, copy attached, T. Khan moves, seconded by S. Marentette, the Commission APPROVE IN PRINCIPLE the direction of the Draft 2022 Work Program as set out in the Enclosure I.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**COVID-19 Ridership Impacts**

With regard to the COVID-19 Ridership Impacts report, copy attached, A. Hopkins moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**COVID-19 Conventional Service Impacts**

With regard to the COVID-19 Conventional Service Impacts report, copy attached, S. Marentette moves, seconded by T. Khan, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday February 23, 2022 at 5:00 p.m.

**Adjournment**

T. Khan moves, seconded by S. Rooth the meeting be adjourned. CARRIED. The meeting adjourned at 7:25 p.m.

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Jesse Helmer - Chair

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Caroline Roy - Secretary