

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY  
AT 5:00 PM ON WEDNESDAY FEBRUARY 23, 2022**

Those present were

Jesse Helmer	-	Chair
Sheryl Rooth	-	Vice-Chair
Anna Hopkins	-	Commissioner
Tariq Khan	-	Commissioner
Stephanie Marentette	-	Commissioner

Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Caroline Roy	-	Secretary

**Meeting to order**

The meeting was called to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda, S. Rooth moves, seconded by S. Marentette, the acceptance of the agenda. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

A. Hopkins moves, seconded by T. Khan, the minutes of the meeting held on the January 26, 2022 be APPROVED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Appointment of  
Commission member  
to the Western Fair  
Association**

With regard to the appointment of a Commission member to the Western Fair Association, T. Khan moves, seconded by S. Marentette, the Commission APPOINT S. Rooth as a second Commission representative on the Western Fair Association.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**2021 Mutual  
Respect/Human Rights  
Summary Report**

With regard to the 2021 Mutual Respect/Human Rights Summary Report, copy attached, T. Khan moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**2021 Attendance and  
Disability Management  
Programs**

With regard to the 2021 Attendance and Disability Management Programs report, copy attached, A. Hopkins moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**2021 Conventional  
Transit Service  
Performance Report**

With regard to the 2021 Conventional Transit Service Performance report, copy attached, S. Rooth moves, seconded by S. Marentette the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**2021 Specialized  
Transit Service  
Performance Report**

With regard to the 2021 Specialized Transit Service Performance Report, copy attached, A. Hopkins moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**COVID-19 Ridership  
Impacts**

With regard to the COVID-19 Ridership Impacts report, copy attached, T. Khan moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Wednesday March 30, 2022 at 6:30 p.m.

**Adjournment**

S. Marentette moves, seconded by T. Khan the meeting be adjourned. CARRIED.  
The meeting adjourned at 5:30 p.m.

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Jesse Helmer - Chair

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Caroline Roy - Secretary