

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY
AT 5:00 PM ON WEDNESDAY APRIL 27, 2022**

Those present were

Jesse Helmer	-	Chair
Sheryl Rooth	-	Vice-Chair
Anna Hopkins	-	Commissioner
Tariq Khan	-	Commissioner
Stephanie Marentette	-	Commissioner

Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Caroline Roy	-	Secretary

Meeting to order The meeting was called to order.

Completion and Acceptance of Agenda The Chair called for acceptance of the agenda, T. Khan moves, seconded by S. Marentette, the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest The Chair declared a pecuniary interest with regard to the Tuition-based Pass Contract and abstained from the discussion on this topic.

Minutes T. Khan moves, seconded by S. Marentette, the minutes of the meeting held on the March 30, 2022 be APPROVED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED.

2021 Draft Annual Report With regard to the 2021 Draft Annual Report, copy attached, S. Marentette moves, seconded by A. Hopkins, the Commission:

- i) APPROVE the Draft 2021 Annual Report, attached as Enclosure I; and
- ii) DIRECT the administration forward the approved 2021 Annual Report to Municipal Council for its review and consideration.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED.

2022 Shelter Program With regard to the 2022 Shelter Program report, copy attached, T. Khan moves, seconded by A. Hopkins, the Commission APPROVE the following list of warranted locations for installation of non-advertising shelters in 2022:

- a. Western south of Phillip Aziz northbound
- b. Hamilton at Highbury eastbound
- c. Cherryhill at Platts Lane westbound
- d. Dundas at Clarke eastbound
- e. Huron at Sanford eastbound
- f. Riverside at Wilson westbound
- g. Gore at Firestone eastbound
- h. Hamilton at Clarke westbound
- i. Hamilton at Crimson westbound
- j. Hamilton at Crimson eastbound
- k. Oxford west of 3M westbound

- l. Commissioners at Meadowlilly eastbound
- m. Commissioners at Meadowlilly westbound
- n. Commissioners at Highbury eastbound
- o. Pond Mills south of Bradley southbound
- p. Adelaide south east Osgoode nearside northbound
- q. Clarke at Charterhouse southbound
- r. Southdale east of Wharncliffe westbound
- s. Lighthouse at White Sands northbound
- t. Marie Currie School
- u. Capulet at Oxford southbound
- v. Wonderland at Village Green southbound
- w. Nixon at Southdale southbound
- x. Richmond at Windermere southbound
- y. 160 Cherryhill Place
- z. Fanshawe College Blvd at Fleming southbound
- aa. Cherryhill at Cherryhill Blvd
- bb. Sanford south of Huron southbound
- cc. Proudfoot at Forest Hills westbound
- dd. Wellington at Bradley southbound

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

Tuition-based Pass Contract

With regard to the Tuition-based Pass Contract report, copy attached, T. Khan moves, seconded by A. Hopkins, the Commission:

- i) DIRECT administration to establish a one-year extension for the 2022/23 academic year to the Tuition-based Pass Contracts with University Student's Council at Western University, Society of Graduate Students at Western University, and Fanshawe Student Union at Fanshawe College providing for a 2% increase in the annual cost and utilizing the remaining terms and conditions that are currently in place; and
- ii) DIRECT administration to finalize new multi-year contracts with each of the parties effective for the academic year beginning 2023/24 for Commission consideration no later than December 31, 2022.

YEAS: S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

2022 Road Construction Update

With regard to the 2022 Road Construction Update report, copy attached, S. Rooth moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

2022 Commission Work Program – First Quarter Update

With regard to the 2022 Commission Work Program – First Quarter Update report, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

COVID-19 Ridership and Service Impacts

With regard to the COVID-19 Ridership and Service Impacts report, copy attached, T. Khan moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

**Financial Update –
Conventional Transit
Operating – March 31,
2022**

With regard to the Financial Update – Conventional Transit Operating – March 31, 2022 report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

**Financial Update –
Specialized Transit
Operating – March 31,
2022**

With regard to the Financial Update – Specialized Transit Operating – March 31, 2022 report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

**Financial Update –
Capital Budget –
March 31, 2022**

With regard to the Financial Update – Capital Budget – March 31, 2022 report, copy attached, Mrs. Park moves, seconded by Mr. Helmer, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday April 27, 2022 at 5:00 p.m.

Adjournment

S. Marentette moves, seconded by T. Khan the meeting be adjourned. CARRIED. The meeting adjourned at 7:00 p.m.

Jesse Helmer - Chair

Caroline Roy - Secretary