MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY
AT 5:00 PM ON WEDNESDAY MAY 25, 2022

Those present were
Jesse Helmer - Chair
Sheryl Rooth - Vice-Chair
Anna Hopkins - Commissioner
Tariq Khan - Commissioner
Stephanie Marentette - Commissioner

Also present were
Kelly Paleczny - General Manager
Katie Burns - Director of Planning
Joanne Galloway - Director of Human Resources
Mike Gregor - Director of Finance
Craig Morneau - Director of Fleet & Facilities
Caroline Roy - Secretary

Meeting to order
The meeting was called to order.

Completion and Acceptance of Agenda
The Chair called for acceptance of the agenda, T. Khan moves, seconded by S. Marentette, the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest
There were no conflicts of interest declared.

Minutes
T. Khan moves, seconded by S. Marentette, the minutes of the meeting held on the April 27, 2022 be APPROVED.
YEAS: J. Helmer, A. Hopkins, T. Khan and S. Marentette
CARRIED.

2021 Pension Fund Audit
With regard to the 2021 Pension Fund Audit report, copy attached, T. Khan moves, seconded by S. Marentette, the Commission:

i) APPROVE the draft financial statements, as set out in Enclosure I, relating to the non-insured pension fund as at December 31, 2021 noting the statements have not changed from those presented at the March 30, 2022 meeting; and

ii) DIRECT the administration to forward the 2021 Pension Statements to the Financial Services Regulatory Authority as required under the Pension Benefits Act.
YEAS: J. Helmer, A. Hopkins, T. Khan and S. Marentette
CARRIED.

COVID-19 Ridership and Service Impacts
With regard to the COVID-19 Ridership and Service Impacts report, copy attached, A. Hopkins moves, seconded by S. Marentette, the report be NOTED and FILED.
YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED.
Zero-Emission Bus Implementation Strategy

With regard to the Zero-Emission Bus Implementation Strategy report, copy attached, S. Rooth moves, seconded by T. Khan, the Commission:

i) APPROVE IN PRINCIPLE the Zero-Emission Bus (ZEB) Fleet Implementation and Rollout Plan;

ii) DIRECT administration to utilize the Plan as a framework for the transition to a Zero Emission Conventional Transit Fleet;

iii) DIRECT administration to utilize the Plan to support funding applications as determined in cooperation with civic administration; and

iv) DIRECT administration to confirm London’s participation in the CUTZEB joint procurement initiative at an estimated cost of $80,000 and finalize the necessary contracts with CUTZEB.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED

2022 Road Construction/Events Update

With regard to the 2022 Road Construction/Events Update report, copy attached, T. Khan moves, seconded by A. Hopkins, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED.

Financial Update – Conventional Transit Operating – April 30, 2022

With regard to the Financial Update – Conventional Transit Operating – April 30, 2022 report, copy attached, S. Rooth moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED

Financial Update – Specialized Transit Operating – April 30, 2022

With regard to the Financial Update – Specialized Transit Operating – April 30, 2022 report, copy attached, S. Rooth moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED

Financial Update – Capital Budget – April 30, 2022

With regard to the Financial Update – Capital Budget – April 30, 2022 report, copy attached, S. Rooth moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday June 29, 2022 at 5:00 p.m.

Adjournment

S. Marentette moves, seconded by T. Khan the meeting be adjourned. CARRIED.
The meeting adjourned at 6:35 p.m.

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Jesse Helmer - Chair

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Caroline Roy - Secretary