MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY
AT 5:00 PM ON WEDNESDAY AUGUST 31, 2022

Those present were
  Jesse Helmer - Chair
  Sheryl Rooth - Vice-Chair
  Anna Hopkins - Commissioner
  Tariq Khan - Commissioner

Absent with regret
  Stephanie Marentette - Commissioner

Also present were
  Kelly Paleczny - General Manager
  Katie Burns - Director of Planning
  Joanne Galloway - Director of Human Resources
  Mike Gregor - Director of Finance
  Craig Morneau - Director of Fleet & Facilities
  Caroline Roy - Secretary

Meeting to order
  The meeting was called to order.

Completion and Acceptance of Agenda
  The Chair called for acceptance of the agenda, T. Khan moves, seconded by A. Hopkins, the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest
  The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes
  A. Hopkins moves, seconded by T. Khan, the minutes of the meeting held on the June 29, 2022 be APPROVED.
  YEAS: S. Rooth, A. Hopkins and T. Khan
  CARRIED.

Letter from AnnaMaria Valastro re Allowing Pets on London Transit
  With regard to the Letter from AnnaMaria Valastro re Allowing Pets on London Transit, copy attached, and related presentation, A. Hopkins moves, seconded by T. Khan, administration undertake a review and report back to the Commission on a recommended policy going forward.
  YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan
  CARRIED.

Letter from City Clerk re Development of Joint Funding Application for Highbury Avenue Facility Rebuild
  With regard to the Letter from the City Clerk dated August 3, 2022 re Development of Joint Funding Application for Highbury Avenue Facility Rebuild, copy attached, A. Hopkins moves, seconded by T. Khan, the letter be NOTED and FILED
  YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan
  CARRIED.

2023 Operating Budget Program
  With regard to the 2023 Operating Budget Program report, copy attached, T. Khan moves, seconded by S. Rooth, the Commission:
i) APPROVE the 2023 operating budget program for public transit services allocated as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Conventional</th>
<th>Specialized</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$49,163,600</td>
<td>$2,436,500</td>
<td>$51,600,100</td>
</tr>
<tr>
<td>Expenditures</td>
<td>89,854,800</td>
<td>12,975,500</td>
<td>102,830,300</td>
</tr>
<tr>
<td>City of London</td>
<td>$36,043,200</td>
<td>$9,793,600</td>
<td>$45,836,800</td>
</tr>
<tr>
<td>Budget Shortfall</td>
<td>$4,648,000</td>
<td>$745,400</td>
<td>$5,393,400</td>
</tr>
</tbody>
</table>

ii) DIRECT administration to report back on options to mitigate the budget shortfall at the March 2023 meeting;

iii) DIRECT administration to submit the approved 2023 public transit services operating budget to the civic administration consistent with the City of London’s reporting format

YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan
CARRIED.

2023 – 2032 Capital Budget Program

With regard to the 2023 – 2032 Capital Budget Program report, copy attached, S. Rooth moves, seconded by T. Khan, the Commission:

i) APPROVE the 2023 capital budget program of $16,357,200 comprised of the following programs:

<table>
<thead>
<tr>
<th>Program</th>
<th>Units</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus replacement</td>
<td>17</td>
<td>$12,361,200</td>
</tr>
<tr>
<td>Facility upgrades</td>
<td></td>
<td>500,000</td>
</tr>
<tr>
<td>Information system software and hardware</td>
<td></td>
<td>550,000</td>
</tr>
<tr>
<td>Shop and garage equipment</td>
<td></td>
<td>200,000</td>
</tr>
<tr>
<td>Service fleet replacement</td>
<td></td>
<td>130,000</td>
</tr>
<tr>
<td>Stop upgrades</td>
<td></td>
<td>116,200</td>
</tr>
<tr>
<td>Highbury facility rebuild</td>
<td></td>
<td>2,500,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>17</td>
<td><strong>$16,357,200</strong></td>
</tr>
</tbody>
</table>

Funding

<table>
<thead>
<tr>
<th>Funding</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Province of Ontario (Provincial gas tax)</td>
<td>$3,646,500</td>
</tr>
<tr>
<td>LTC capital program reserve fund</td>
<td>996,000</td>
</tr>
<tr>
<td>City of London</td>
<td>2,479,200</td>
</tr>
<tr>
<td>Federal gas tax program - C/L</td>
<td>7,403,000</td>
</tr>
<tr>
<td>Provincial - ICIP Project Funding</td>
<td>832,500</td>
</tr>
<tr>
<td>Federal ICIP Project Funding</td>
<td>1,000,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$16,357,200</td>
</tr>
</tbody>
</table>

noting identified funding from the City of London of $2,479,200 and Federal Gas Tax program of $7,403,000 is subject to the approval of Municipal Council as part of the City of London’s 2023 budget approval process; and

ii) DIRECT the administration submit the recommended 2023 capital budget program, and provisional estimates for 2024 to 2032 to civic administration consistent with the City of London’s reporting format.

YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan
CARRIED.

COVID-19 Ridership and Service Impacts

With regard to the COVID-19 Ridership and Service Impacts report, copy attached, S. Rooth moves, seconded by A. Hopkins, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan
CARRIED.
With regard to the 2022 Road Construction/Events Update report, copy attached, S. Rooth moves, seconded by T. Khan, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan

CARRIED.

With regard to the 2022 Commission Work Program – Second Quarter Update report, copy attached, T. Khan moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan

CARRIED.

With regard to the Financial Update – Conventional Transit Operating – July 31, 2022 report, copy attached, A. Hopkins moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan

CARRIED.

With regard to the Financial Update – Specialized Transit Operating – July 31, 2022 report, copy attached, A. Hopkins moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan

CARRIED.

With regard to the Financial Update – Capital Budget – July 31, 2022 report, copy attached, A. Hopkins moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins and T. Khan

CARRIED.

The Commission confirmed the date of the next meeting as follows:

Wednesday September 28, 2022 at 5:00 p.m.

Consistent with the provision of Section 239 of the Municipal Act, A. Hopkins moves, seconded by S. Rooth, the Commission move In Camera to CONSIDER:

i) A matter pertaining to personnel matters about identifiable individuals, including municipal or local board employees.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

i) A matter pertaining to personnel matters about identifiable individuals, including municipal or local board employees.

Pursuant to procedural requirement of Section 239 of the Municipal Act the Commission REPORTED PROGRESS on:

i) A matter pertaining to litigation or potential litigation affecting the Commission, including communications necessary for that purpose.

CARRIED.
Adjournment

S. Rooth moves, seconded by T. Khan the meeting be adjourned. CARRIED. The meeting adjourned at 6:30 p.m.

Jesse Helmer - Chair

Caroline Roy - Secretary