

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY
AT 5:00 PM ON WEDNESDAY JUNE 29, 2022**

Those present were

Jesse Helmer - Chair
Sheryl Rooth - Vice-Chair
Anna Hopkins - Commissioner
Tariq Khan - Commissioner
Stephanie Marentette - Commissioner

Also present were

Kelly Paleczny - General Manager
Katie Burns - Director of Planning
Joanne Galloway - Director of Human Resources
Mike Gregor - Director of Finance
Craig Morneau - Director of Fleet & Facilities
Caroline Roy - Secretary

Meeting to order The meeting was called to order.

Completion and Acceptance of Agenda The Chair called for acceptance of the agenda, S. Marentette moves, seconded by T. Khan, the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes S. Rooth moves, seconded by A. Hopkins, the minutes of the meeting held on the May 25, 2022 be APPROVED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

2nd Report of the Accessible Public Transit Advisory Committee With regard to the 2nd Report of the Accessible Public Transit Service Advisory Committee meeting held on June 21, 2022, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

2022 – 2023 General Insurance Program Renewal With regard to the 2022 – 2023 General Insurance Program Renewal report, copy attached, A. Hopkins moves, seconded by T. Khan, the Commission:

- i) APPROVE the general insurance program for the period of June 30, 2022 through to June 30, 2023 at a total annual cost of \$2,763,625 exclusive of applicable sales tax and deductible costs, the particulars of which are as follows:

Coverage	Premium	Insurer
Automobile	\$ 2,110,634	Zurich
Additional Liability (\$10 mil)	306,875	SUM /AXAXL
Property	283,958	Zurich
Travel Insurance	750	Industrial Alliance
Boiler & Machinery	2,203	RSA / XL Catlin
Directors & Officers	24,970	AIG
Environmental	34,235	Chubb

- ii) APPROVE the broker services for the period of June 30, 2022 through to June 30, 2023 with Marsh Canada at a cost of \$95,000.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

2022 Capital Budget Recosting

With regard to the 2022 Capital Budget Recosting report, copy attached, T. Khan moves, seconded by S. Marentette, the Commission APPROVE the amended Capital Budgets for the 2022 Bus Replacement and Bus Expansion programs as set out in the table below noting the revisions include the impact of the base bus price increase being applied by New Flyer to all existing contracts.

Description	Source of Investment			Total
	Capital Program Reserve	City of London	Federal and Provincial (ICIP)	
Bus replacement	\$ -	\$ 8,260,300	\$ -	\$ 12,361,300
Bus expansion	-	948,100	2,602,900	3,551,000

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

2021 Audited Financial

With regard to the 2021 Audited Financial report, copy attached, T. Khan moves, seconded by A. Hopkins, the Commission APPROVE the audited financial statements as set out in Enclosure I.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED.

COVID-19 Ridership and Service Impacts

With regard to the COVID-19 Ridership and Service Impacts report, copy attached, T. Khan moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

Financial Update – Conventional Transit Operating – May 31, 2022

With regard to the Financial Update – Conventional Transit Operating – May 31, 2022 report, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

Financial Update – Specialized Transit Operating – May 31, 2022

With regard to the Financial Update – Specialized Transit Operating – May 31, 2022 report, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

**Financial Update –
Capital Budget – May
31, 2022**

With regard to the Financial Update – Capital Budget – May 31, 2022 report, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday August 31, 2022 at 5:00 p.m.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, A. Hopkins moves, seconded by S. Rooth, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to personnel matters about identifiable individuals, including municipal or local board employees.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to personnel matters about identifiable individuals, including municipal or local board employees.

Pursuant to procedural requirement of Section 239 of the Municipal Act the Commission REPORTED PROGRESS on:

- i) A matter pertaining to litigation or potential litigation affecting the Commission, including communications necessary for that purpose.

CARRIED.

Adjournment

S. Marentette moves, seconded by T. Khan the meeting be adjourned. CARRIED. The meeting adjourned at 6:25 p.m.

Jesse Helmer - Chair

Caroline Roy - Secretary