MINUTES OF THE LONDON TRANSIT COMMISSION
HELD VIRTUALLY DURING THE COVID-19 EMERGENCY
AT 5:00 PM ON WEDNESDAY JUNE 29, 2022

Those present were
Jesse Helmer - Chair
Sheryl Rooth - Vice-Chair
Anna Hopkins - Commissioner
Tariq Khan - Commissioner
Stephanie Marentette - Commissioner

Also present were
Kelly Paleczny - General Manager
Katie Burns - Director of Planning
Joanne Galloway - Director of Human Resources
Mike Gregor - Director of Finance
Craig Morneau - Director of Fleet & Facilities
Caroline Roy - Secretary

Meeting to order
The meeting was called to order.

Completion and Acceptance of Agenda
The Chair called for acceptance of the agenda, S. Marentette moves, seconded by T. Khan, the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest
The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes
S. Rooth moves, seconded by A. Hopkins, the minutes of the meeting held on the May 25, 2022 be APPROVED.
YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED.

2nd Report of the Accessible Public Transit Advisory Committee
With regard to the 2nd Report of the Accessible Public Transit Service Advisory Committee meeting held on June 21, 2022, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED
YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED.

2022 – 2023 General Insurance Program Renewal
With regard to the 2022 – 2023 General Insurance Program Renewal report, copy attached, A. Hopkins moves, seconded by T. Khan, the Commission:

i) APPROVE the general insurance program for the period of June 30, 2022 through to June 30, 2023 at a total annual cost of $2,763,625 exclusive of applicable sales tax and deductible costs, the particulars of which are as follows:

<table>
<thead>
<tr>
<th>Coverage</th>
<th>Premium</th>
<th>Insurer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automobile</td>
<td>$2,110,634</td>
<td>Zurich</td>
</tr>
<tr>
<td>Additional Liability ($10 mil)</td>
<td>306,875</td>
<td>SUM/AXAXL</td>
</tr>
<tr>
<td>Property</td>
<td>283,958</td>
<td>Zurich</td>
</tr>
<tr>
<td>Travel Insurance</td>
<td>750</td>
<td>Industrial Alliance</td>
</tr>
<tr>
<td>Boiler &amp; Machinery</td>
<td>2,203</td>
<td>RSA / XL Catlin</td>
</tr>
<tr>
<td>Directors &amp; Officers</td>
<td>24,970</td>
<td>AIG</td>
</tr>
<tr>
<td>Environmental</td>
<td>34,235</td>
<td>Chubb</td>
</tr>
</tbody>
</table>
ii) APPROVE the broker services for the period of June 30, 2022 through to June 30, 2023 with Marsh Canada at a cost of $95,000.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED.

2022 Capital Budget Recosting

With regard to the 2022 Capital Budget Recosting report, copy attached, T. Khan moves, seconded by S. Marentette, the Commission APPROVE the amended Capital Budgets for the 2022 Bus Replacement and Bus Expansion programs as set out in the table below noting the revisions include the impact of the base bus price increase being applied by New Flyer to all existing contracts.

<table>
<thead>
<tr>
<th>Description</th>
<th>Capital Program Reserve</th>
<th>City of London</th>
<th>Federal and Provincial (ICIP)</th>
<th>Provincial Gas Tax</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bus replacement</td>
<td>$</td>
<td>8,260,300</td>
<td>$</td>
<td>4,101,000</td>
<td>12,361,300</td>
</tr>
<tr>
<td>Bus expansion</td>
<td>-</td>
<td>948,100</td>
<td>2,602,900</td>
<td>-</td>
<td>3,551,000</td>
</tr>
</tbody>
</table>

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED

2021 Audited Financial

With regard to the 2021 Audited Financial report, copy attached, T. Khan moves, seconded by A. Hopkins, the Commission APPROVE the audited financial statements as set out in Enclosure I.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED

COVID-19 Ridership and Service Impacts

With regard to the COVID-19 Ridership and Service Impacts report, copy attached, T. Khan moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED

Financial Update – Conventional Transit Operating – May 31, 2022

With regard to the Financial Update – Conventional Transit Operating – May 31, 2022 report, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED

Financial Update – Specialized Transit Operating – May 31, 2022

With regard to the Financial Update – Specialized Transit Operating – May 31, 2022 report, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette
CARRIED
Financial Update – Capital Budget – May 31, 2022

With regard to the Financial Update – Capital Budget – May 31, 2022 report, copy attached, S. Marentette moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: J. Helmer, S. Rooth, A. Hopkins, T. Khan and S. Marentette

CARRIED

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday August 31, 2022 at 5:00 p.m.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, A. Hopkins moves, seconded by S. Rooth, the Commission move In Camera to CONSIDER:

i) A matter pertaining to personnel matters about identifiable individuals, including municipal or local board employees.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

i) A matter pertaining to personnel matters about identifiable individuals, including municipal or local board employees.

Pursuant to procedural requirement of Section 239 of the Municipal Act the Commission REPORTED PROGRESS on:

i) A matter pertaining to litigation or potential litigation affecting the Commission, including communications necessary for that purpose.

CARRIED.

Adjournment

S. Marentette moves, seconded by T. Khan the meeting be adjourned. CARRIED.

The meeting adjourned at 6:25 p.m.

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Jesse Helmer - Chair

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Caroline Roy - Secretary