

**MINUTES OF THE LONDON TRANSIT COMMISSION  
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.  
ON MONDAY MARCH 6, 2023**

Those present were

Sheryl Rooth	-	Chair
Stephanie Marentette	-	Vice-Chair
Scott Collyer	-	Commissioner
David Ferreira	-	Commissioner
Jerry Pribil	-	Commissioner

Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Caroline Roy	-	Secretary

**Meeting to order**

The meeting was called to order.

**Completion and  
Acceptance of  
Agenda**

The Chair called for acceptance of the agenda, S. Marentette moves, seconded by S. Collyer, the acceptance of the agenda. CARRIED.

**Disclosures  
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

S. Collyer moves, seconded by D. Ferreira, the minutes of the meeting held on the January 25, 2023 be APPROVED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**Letter from J. Preston,  
J. Madden and W. Lau  
re Specialized Transit**

With regard to the letter and presentation received from Jeff Preston, Jacqueline Madden and Wendy Lau re the Specialized Transit, copy attached, S. Collyer moves, seconded by D. Ferreira, the Commission:

- (i) THANK the delegates for their attendance, and move RECEIPT of their presentation materials;
- (ii) that administration be DIRECTED to report back on the delegation's proposed recommendations, as set out in their submission, noting what is already included in the approved 2023 work plan, and identifying any associated incremental cost(s), risked timeframes for completion, and/or sequencing risks to the remainder of the approved work plan to meet the delegation's proposed recommendations and timing; and
- (iii) that in support of this ask, [frequency to be determined] performance KPIs for specialized service (paratransit) be COMPILED and CIRCULATED, that show historical performance for specialized service, benchmarked at least annually against relevant comparator transit services.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**Contract Award –  
Leasing of Transit  
Radial Tires**

With regard to the Contract Award – Leasing of Transit Radial Tires, copy attached, S. Marentette moves, seconded by S. Collyer, the Commission APPROVE the contract award to Bridgestone Canada for the leasing supply of transit radial tires for the five year period of April 1, 2023 to March 31, 2028, noting the bid includes a 3% annual price increase and an additional five year renewal option, based upon mutual agreement of the parties.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**Organizational Update**

With regard to the Organizational Update report, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**2022 Mutual  
Respect/Human Rights  
Summary Report**

With regard to the 2022 Mutual Respect/Human Rights Summary report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**Attendance and  
Disability Management  
Programs**

With regard to the Attendance and Disability Management Programs report, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**2022 Conventional  
Transit Service  
Performance Report**

With regard to the 2022 Conventional Transit Service Performance report, copy attached, S. Collyer moves, seconded by D. Ferreira, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**2022 Specialized  
Transit Service  
Performance Report**

With regard to the 2022 Specialized Transit Service Performance report, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**Provincial Funding  
Update**

With regard to the Provincial Funding Update report, copy attached, S. Marentette moves, seconded by J. Pribil, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**2023 Road Construction Update**

With regard to the 2023 Road Construction Update report, copy attached, S. Marentette moves, seconded by D. Ferreira, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**Date of Next Meeting**

The Commission confirmed the date of the next meeting as follows:

Thursday April 13, 2023 - 5:00 p.m.

**Adjournment**

S. Collyer moves, seconded by S. Marentette the meeting be adjourned. CARRIED. The meeting adjourned at 6:25 p.m.

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Sheryl Rooth - Chair

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Caroline Roy - Secretary