

**MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE  
HELD VIA VIDEO CONFERENCE AT 11:00 A.M.  
ON TUESDAY APRIL 4, 2023**

Those present were: B. Quesnel - Chair  
E. Harrison – Vice Chair  
L. Boateng  
A. Rinn  
D. Ruston  
J. Surerus  
J. Tot  
D. Whatmore  
S. Oster

Also present were: K. Paleczny – General Manager  
S. Wilson – Director of Operations  
B. Goldstone – Manager of Service Integration  
C. Roy – Secretary  
C. Standish – Interpreter

**Meeting to order** The General Manager called the meeting to order.

**Committee Orientation** The General Manager welcomed the new Committee members and provided an overview of the Committee’s expectations.

**Election of Chair and Vice-Chair** The Secretary called for nominations for the position of Chair for the one year term.

The following nomination was received:

D. Whatmore nominated B. Quesnel

The Secretary asked for further nominations for the position of Chair for the one year term. There being no further nominations, E. Harrison moves, seconded by D. Whatmore, nominations for the position of Chair be closed. CARRIED.

B. Quesnel was acclaimed Chair of the Committee for the one year term.

The Secretary asked for nominations for the position of Vice-Chair for the one year term.

The following nomination was received:

E. Harrison nominated E. Harrison

The Secretary asked for further nominations for the position of Vice-Chair for the one year term. There being no further nominations, J. Tot moves, seconded by D. Whatmore, nominations for the position of Vice-Chair be closed. CARRIED.

E. Harrison was acclaimed Vice Chair of the Committee for the one year term.

**Completion and Acceptance of Agenda**

The Chair called for acceptance of the agenda, E. Harrison moves, seconded by A. Rinn, the acceptance of the agenda.

CARRIED.

**Disclosures of Pecuniary Interest**

The Chair called for disclosures of interest with respect to the agenda. There were no conflicts of interest declared.

**Minutes**

E. Harrison moves, seconded by A. Rinn, that the minutes of the meeting held on September 13, 2022 be APPROVED as circulated.

CARRIED.

**Letter from C. Roy re 4<sup>th</sup> Report of the Accessible Public Transit Service Advisory Committee**

With regard to the letter from C. Roy, Secretary, London Transit Commission dated January 26, 2023 regarding the 4<sup>th</sup> Report of the Accessible Public Transit Service Advisory Committee meeting of November 15, 2022, copy attached, D. Whatmore moves, seconded by E. Harrison, the letter be NOTED and FILED.

CARRIED.

**Specialized Service Update**

With regard to the Specialized Service Update report, copy attached, D. Whatmore moves, seconded by J. Tot, the report be NOTED and FILED.

CARRIED.

**2023 Accessible Public Transit Service Advisory Committee Meeting Dates**

With regard to the 2023 Accessible Public Transit Service Advisory Committee Meeting Dates report, copy attached, E. Harrison moves, seconded by D. Ruston, the Committee confirm the dates for 2023 meetings as set out below, noting the meetings are scheduled for Tuesdays and for the time being, will continue to be held virtually with a starting time of 11:00 a.m.

Dates:

- April 4, 2023
- May 9, 2023 - Meeting at the call of the Chair
- June 13, 2023
- July 11, 2023 - Meeting at the call of the Chair
- August 8, 2023 - Meeting at the call of the Chair
- September 12, 2023
- October 10, 2023 - Meeting at the call of the Chair
- November 14, 2023

CARRIED.

**2022 Conventional  
Transit Service  
Performance**

With regard to the 2022 Conventional Transit Service Performance report, copy attached, E. Harrison moves, seconded by D. Whatmore, the report be NOTED and FILED.

CARRIED.

**2022 Specialized  
Transit Service  
Performance**

With regard to the 2022 Specialized Transit Service Performance report, copy attached, J. Tot moves, seconded by D. Whatmore, the report be NOTED and FILED.

CARRIED.

**2023 Road  
Construction  
Update**

With regard to the 2023 Road Construction Update report, copy attached, E. Harrison moves, seconded by D. Whatmore, the report be NOTED and FILED.

CARRIED.

**Date of Next  
Meeting**

May 9, 2023 – at the Call of the Chair

**Adjournment**

E. Harrison moves, seconded by J. Sarerus, the meeting be adjourned. CARRIED. The meeting adjourned at 11:50 a.m.

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B. Quesnel - Chair

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C. Roy - Secretary