

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON WEDNESDAY JUNE 28, 2023**

Those present were

Sheryl Rooth	-	Chair
Stephanie Marentette	-	Vice-Chair
Scott Collyer	-	Commissioner
David Ferreira	-	Commissioner
Jerry Pribil	-	Commissioner

Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Caroline Roy	-	Secretary

Meeting to order

The meeting was called to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda as amended, S. Collyer moves, seconded by S. Marentette, the acceptance of the agenda as amended. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

D. Ferreira moves, seconded by S. Marentette, the minutes of the meeting held on the May 31, 2023 be APPROVED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**2nd Report
Accessible Public
Transit Service
Advisory Committee**

With regard to the 2nd Report of the Accessible Public Transit Service Advisory Committee meeting held on June 13, 2023, copy attached, S. Collyer moves, seconded by S. Marentette, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

**Letter from Deputy
City Manager,
Planning and
Economic
Development re
2023 Industrial Land
Development
Strategy**

With regard to the letter from the Deputy City Manager, Planning and Economic Development, copy attached, S. Collyer moves, seconded by D. Ferreira, the letter be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

2023 – 2024 General Insurance Program Renewal

With regard to the 2023 – 2024 General Insurance Program Renewal report, copy attached, S. Collyer moves, seconded by S. Marentette, the Commission:

- i) APPROVE the general insurance program for the period of June 30, 2023 through to June 29, 2024 at a total annual cost of \$3,038,483 exclusive of applicable sales tax and deductible costs, the particulars of which are as follows:

Coverage	Premium	Insurer
Automobile	\$ 2,367,959	Zurich
Additional Liability (\$10 mil)	299,000	Marsh Bowring
Property	306,820	Zurich
Travel Insurance	750	Industrial Alliance
Boiler & Machinery	2,325	RSA / XL Specialty
Directors & Officers	25,595	AIG
Environmental	36,034	Chubb

- ii) APPROVE the broker services for the period of June 30, 2023 through to June 30, 2024 with Marsh Canada at a cost of \$97,500.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

2024 Bus Expansion Order

With regard to 2024 Bus Expansion Order report, copy attached, S. Collyer moves, seconded by D. Ferreira, the Commission APPROVE the purchase of ten 40' expansion buses from New Flyer Industries Canada, ULC at a total cost of \$8,010,280, exclusive of applicable taxes.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Mobility Master Plan Input

With regard to the Mobility Master Plan Input report, copy attached, S. Collyer moves, seconded by S. Marentette, the Commission FORWARD the following amended recommendations to civic administration for consideration during the update of the Mobility Master Plan:

- (i) that at the time of planning for and approving seasonal construction projects, civic administration consider feedback from LTC administration with respect to available detour options for public transit services in order to ensure that communities are not left without access to public transit for extended periods of time;
- (ii) that the City of London coordinate major construction projects in a manner that does not result in an entire neighbourhood being inaccessible to transit service;
- (iii) that the City of London consider the adoption of a standard parade route(s) that event co-ordinators will utilize for their event. This approach will allow for consistent detour routing to be established that transit riders can be aware of well in advance of the event;
- (iv) that the City of London give consideration to options that will allow public transit services to get as close as possible to event venues, which may include maintaining access for public transit vehicles on roads that are required to be closed to traffic during special events. In the case of events like the Forest City Road Race, consideration could be given to keeping the curbside lane open for public transit only, and allowing runners to occupy the adjacent lane;
- (v) when considering the cycling network as part of the Mobility Master Plan, consideration be given to the potential impacts on transit routing and the elimination of corridors for potential transit detours and expansion going forward;
- (vi) that civic and LTC administration work to identify a way for LTC administration to be advised of required road closures at the time of approval, allowing for increased lead time to develop and communicate detour routings for transit; and
- (vii) that LTC messaging regarding transit detours resulting from construction work and special events be shared on City of London communication channels in an effort to expand the reach of the messaging.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Update on Alternative Service Delivery

With regard to the Update on Alternative Service Delivery report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

2023 Road Construction and Special Events Update

With regard to the 2023 Road Construction and Special Events Update report, copy attached, S. Collyer moves, seconded by D. Ferreira, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Financial Update – Conventional Transit Services – Operating Budget – May 31, 2023

With regard to the Financial Update – Conventional Transit Service – Operating Services – May 31, 2023 report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Financial Update – Specialized Transit Services – Operating Budget – May 31, 2023

With regard to the Financial Update – Specialized Transit Service – Operating Services – May 31, 2023 report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

Financial Update – Capital Budget Programs– May 31, 2023

With regard to the Financial Update – Capital Budget Programs – May 31, 2023 report, copy attached, S. Marentette moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

AODA Audit

With regard to the verbal update re AODA Audit, S. Collyer moves, seconded by D. Ferreira, the verbal report be NOTED and FILED.

YEAS: S. Rooth, S. Marentette, S. Collyer, D. Ferreira and J. Pribil

CARRIED.

In Camera Session

Consistent with the provision of Section 239 of the Municipal Act, S. Collyer moves, seconded by D. Ferreira, the Commission move In Camera to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

Pursuant to procedural requirement of Section 239 of the Municipal Act the Commission REPORTED PROGRESS on:

- i) A matter pertaining to reports, advice and recommendations of officers and employees of the Commission concerning labour relations and employee negotiations in regard to the Commission's union, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Commission.

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday August 30, 2023 - 5:00 p.m.

Adjournment

S. Collyer moves, seconded by S. Marentette the meeting be adjourned. CARRIED. The meeting adjourned at 6:25 p.m.

Sheryl Rooth - Chair

Caroline Roy - Secretary