

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON WEDNESDAY JANUARY 29, 2025**

Those present were

Stephanie Marentette	-	Chair
Scott Collyer	-	Vice-Chair
David Ferreira	-	Commissioner
David Little	-	Commissioner
Jacqueline Madden	-	Commissioner
Sheryl Rooth	-	Commissioner

Regrets:

Jerry Pribil	-	Commissioner
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Also present were

Kelly Paleczny	-	General Manager
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Shawn Wilson	-	Director of Operations
Caroline Roy	-	Secretary

Meeting to order

The meeting was called to order.

**Completion and
Acceptance of
Agenda**

The Chair called for acceptance of the agenda, S. Collyer moves, seconded by D. Little, the acceptance of the agenda. CARRIED.

**Disclosures
of Pecuniary Interest**

The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes

S. Rooth moves, seconded by D. Little, the minutes of the meeting held on November 27, 2024 be APPROVED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

Mobility Master Plan

The Commission received a presentation from Doug McRae and Sarah Grady, City of London re the Mobility Master Plan.

With respect to the presentation and report, copy attached, D. Little moves, seconded by S. Collyer, the Commission NOTE and FILE the report.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Letter from Fairy
Godparents re Let Kids
Be Kids Bus Ad**

The Commission received a presentation from Stevie Brocksom, President – Fairy Godparents re Let Kids Be Kids Bus Ad.

With respect to the presentation and letter, copy attached, S. Rooth moves, seconded by D. Ferreira, the Commission NOTE and FILE the communication.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Letter from Sam Trosow
re Let Kids Be Kids Bus
Ad**

The Commission received a presentation from Sam Trosow, Wad 6 Councillor, re Let Kids Be Kids Bus Ad.

With respect to the presentation and letter, copy attached, J. Madden moves, seconded by S. Rooth, the Commission NOTE and FILE the communication.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Letter from Anova re Let
Kids Be Kids Bus Ad**

With regard to the letter from Annova re Let Kids Be Kids Bus Ad, copy attached, J. Madden moves, seconded by S. Collyer the letter be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Letter from Elizabeth
Pelozo re 2025 Service Plan
– Conventional Service**

With regard to the letter from Elizabeth Pelozo, Ward 12 Councillor re the 2025 Service Plan – Conventional Service, copy attached, S. Collyer moves, seconded by D. Little the letter be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**2025 Service Plan –
Conventional Service**

With regard to the 2025 Service Plan Conventional Service report, copy attached, S. Collyer moves, seconded by D. Little, the Commission APPROVE the 2025 Conventional Transit Service Plan as set out below noting the recommended changes represent approximately 18,000 additional service hours:

- a. Route 10 - Re-route service along Wonderland Road north and Fanshawe Park Road
- b. Route 28
 - i. Weekday- Increase PM Peak round trip time from 40 minutes to 50 minutes
 - ii. Weekday- Increase PM Peak frequency from 40 minutes to 25 minutes
- c. Route 90
 - i. Sunday- Increase Base Period frequency from 30 minutes to 20 minutes
 - ii. Sunday- Increase Peak Period round trip time from 60 minutes to 64 minutes and frequency from 20 minutes to 16 minutes
 - iii. Sunday- Increase Early Evening round trip time from 60 minutes to 75 minutes and frequency from 30 minutes to 25 minutes
- d. Route 127 – Introduce a new route operating between Western University and Capulet lane via Western, Sarnia, Wonderland and Beaverbrook.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**Commission Work Program
– 2024 (status) and 2025
(draft)**

With regard to the Commission Work Program – 2024 (status) and 2025 (draft) report, copy attached, D. Little moves, seconded by S. Collyer, that the Commission Commission APPROVE IN PRINCIPLE the direction of the Draft 2025 Work Program as set out in Enclosure I.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

**AODA – Customer Service
Standard Review**

With regard to the AODA – Customer Service Standard Review report, copy attached, S. Collyer moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

Secondary School Student Transit Pass Pilot Program

With regard to the Secondary School Student Transit Pass Pilot Program report, copy attached, S. Collyer moves, seconded by S. Rooth, the Commission DIRECT administration work with civic administration and the Thames Valley District School Board and provide a report at the February 26, 2025 Commission meeting addressing the following outstanding concerns:

- Lack of clearly defined measures of success;
- Pressure on already congested transit service;
- Lack of baseline data; and
- Potential cost ramifications.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

Occupational Health & Safety Work Programs – 2024 (status) and 2025

With regard to the Occupational Health & Safety Work Programs – 2024 (status) and 2025 report, copy attached, S. Rooth moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

Advertising Policy

With regard to the Advertising Policy report, copy attached, S. Collyer moves, seconded by S. Marentette, that the Commission DIRECT administration return with an In Camera session at the February meeting to review the current advertising policy in consideration of case laws post October 2020.

YEAS: S. Marentette, S. Collyer, D. Ferreira, D. Little, J. Madden and S. Rooth

CARRIED.

Zero Emission Bus Procurement Update

With regard to the Zero Emission Bus Procurement Update report, copy attached, J. Madden moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden and S. Rooth

CARRIED.

Specialized Service Update

With regard to the Specialized Service Update report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden and S. Rooth

CARRIED.

Voice of the Customer – 2024 Survey

With regard to the Voice of the Customer – 2024 Survey report, copy attached, S. Rooth moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden and S. Rooth

CARRIED

London Transit Commission Review

With regard to the London Transit Commission Review report, copy attached, S. Collyer moves, seconded by D. Little, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden and S. Rooth

CARRIED.

Road Construction Update

With regard to the Road Construction Update report, copy attached, D. Little moves, seconded by J. Madden, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, D. Little, J. Madden and S. Rooth

CARRIED.

In Camera

Consistent with the provision of Section 239 of the Municipal Act, S. Collyer moves, seconded by S. Rooth, the Commission move In Camera to CONSIDER:

- i. Personal matters about an identifiable individual, including Municipal or local board employees;
- ii. Matters pertaining to litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board; and
- iii. Personal matters about an identifiable individual, including Municipal or local board employees.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i. Personal matters about an identifiable individual, including Municipal or local board employees;
- ii. Matters pertaining to litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board; and
- iii. Personal matters about an identifiable individual, including Municipal or local board employees.

Pursuant to procedural requirement of Section 239 of the Municipal Act, the Commission REPORTED PROGRESS on:

- i. Personal matters about an identifiable individual, including Municipal or local board employees;
- ii. Matters pertaining to litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board; and
- iii. Personal matters about an identifiable individual, including Municipal or local board employees.

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday February 26, 2025 - 5:00 P.M.

Adjournment

S. Rooth moves, seconded by D. Little the meeting be adjourned. CARRIED. The meeting adjourned at 8:50 p.m.

Stephanie Marentette - Chair

Caroline Roy - Secretary