

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 5:00 P.M.
ON WEDNESDY MARCH 26, 2025**

Those present were

- Stephanie Marentette - Chair
- Scott Collyer - Vice-Chair
- Sheryl Rooth - Commissioner
- Jerry Pribil - Commissioner

Also present were

- Kelly Paleczny - General Manager
- Joanne Galloway - Director of Human Resources
- Mike Gregor - Director of Finance
- Craig Morneau - Director of Fleet & Facilities
- Shawn Wilson - Director of Operations
- David Butler - Manager Operations Administration
- Caroline Roy - Secretary

Meeting to order

The meeting was called to order.

Completion and Acceptance of Agenda

The Chair called for acceptance of the agenda as amended, S. Rooth moves, seconded by S. Collyer, the acceptance of the agenda as amended. CARRIED.

Disclosures of Pecuniary Interest

The Chair called for disclosures of pecuniary interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes

S. Collyer moves, seconded by S. Rooth, the minutes of the meeting held on February 26, 2025 be APPROVED.

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

Recosted 2025 Operating Budget Program

With regard to Recosted 2025 Operating Budget Program report, copy attached, S. Collyer moves, seconded by J. Pribil, the Commission APPROVE the recosted 2025 operating expenditure budget for London's public transit services of \$117,877,900 as summarized on the following table noting the recosting has not resulted in any changes to the City of London funding;

Description	Conventional Transit	Specialized Transit	Total
Revenue			
Transportation revenue	\$ 40,218,600	\$ 939,300	\$ 41,157,900
Operating revenue	2,006,100	-	2,006,100
Transfer from reserves	1,754,800	-	1,754,800
Provincial gas tax funding	9,988,200	-	9,988,200
Total Revenue	53,967,700	939,300	54,907,000
Expenditure			
Personnel cost	68,500,200	1,555,400	70,055,600
Fuel	10,558,100	-	10,558,100
Direct bus maintenance	9,373,400	-	9,373,400
Facility	3,697,700	-	3,697,700
Insurance	4,618,500	-	4,618,500
Contribution to reserves	1,276,600	-	1,276,600
Contracted service costs	-	14,049,600	14,049,600
All other material costs	3,879,700	368,700	4,248,400
Total Expenditures	101,904,200	15,973,700	117,877,900
City of London	\$ 47,936,500	\$ 15,034,400	\$ 62,970,900

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

Recosted 2025 Capital Budget Program

With regard to the Recosted 2025 Capital Budget Program, copy attached, S. Rooth moves, seconded by S. Collyer, the Commission APPROVE the recosted 2025 capital budget of \$67,568,900 as summarized below noting the recosted budget reflects the previously approved 2025 capital budget program, program updates and carry forward amounts relating to deferred or active 2024 capital projects.

2025 Recosted Capital Budget

Description	Source of Investment				Total
	Capital Program Reserve	City of London	Federal and Provincial	Provincial Gas Tax	
Bus replacement - 2025	\$ -	\$ 12,441,800	\$ 3,000,000	\$ 957,900	\$ 16,399,700
Bus replacement – 2024	-	9,913,500	4,000,000	1,479,700	15,393,200
Facility upgrades	-	500,000	-	-	500,000
Fare processing equip.	-	747,500	-	1,747,500	2,495,000
Information systems	800,000	-	-	-	800,000
Shop & garage equip.	235,000	-	-	-	235,000
Service fleet replacement	65,000	-	-	-	65,000
Stop upgrades	96,000	-	-	-	96,000
Fleet radio replacement	-	312,500	-	312,500	625,000
Highbury facility rebuild	-	1,335,000	3,665,500	-	5,000,000
Zero Emission Bus Pilot	-	12,980,000	12,980,000	-	25,960,000
	\$1,196,000	\$38,230,300	\$23,645,000	\$4,497,600	\$67,568,900

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

Status of Reserve and Reserve Funds – December 31, 2024

With regard to the Status of Reserve and Reserve Funds – December 31, 2024 report, copy attached, S. Collyer moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

2025 Transit Passenger Shelter Programs

With regard to the 2025 Transit Passenger Shelter Programs report, copy attached, J. Pribil moves, seconded by S. Collyer, the Commission APPROVE the following list of warranted locations for installation of non-advertising shelters in 2025:

- i. Darnley at Meadowgate eastbound
- ii. Hamilton at Highbury westbound
- iii. Colborne at Oxford southbound
- iv. Colborne at Oxford northbound
- v. Sarnia at Wonderland westbound
- vi. Hyde Park at North Routledge Park 1 southbound
- vii. Wonderland north of Farrah southbound
- viii. Sunningdale at Adelaide westbound
- ix. Clarke at Pension southbound
- x. Aldersbrook at Brunswick southbound
- xi. Clarke at Pension northbound
- xii. Andover north of Viscount northbound
- xiii. Colonel Talbot at Southdale northbound
- xiv. Southdale at Springmeadow eastbound
- xv. Fanshawe west of McLean eastbound

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

Fare Adjustment Impacts

With regard to the Fare Adjustment Impacts report, copy attached, S. Collyer moves, seconded by S. Rooth, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

Specialized Service Scheduling System Implementation Update

With regard to the Specialized Service Scheduling System Implementation Update report, copy attached, S. Rooth moves, seconded by S. Collyer, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

2025 Road Construction Update

With regard to the 2025 Road Construction Update report, copy attached, S. Rooth moves, seconded by S. Marentette, the Commission DIRECT administration report back at a future meeting the cost of extending the duration of transfers from 90 minutes to 120 minutes for the months of July and August to afford riders additional travel time at no extra cost during the construction season.

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

S. Collyer moves, seconded by J. Pribil, the report be NOTED and FILED.

YEAS: S. Marentette, S. Collyer, J. Pribil and S. Rooth

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:

Wednesday April 30, 2025 - 5:00 P.M.

Adjournment

S. Rooth moves, seconded by S. Collyer the meeting be adjourned. CARRIED. The meeting adjourned at 5:45 p.m.

Stephanie Marentette - Chair

Caroline Roy - Secretary