

**MINUTES OF THE LONDON TRANSIT COMMISSION
HELD IN THE COMMISSION BOARDROOM AT 9:00 A.M.
ON MONDAY JUNE 23, 2025**

Those present were

Skylar Franke	-	Chair
Corrine Rahman	-	Vice-Chair
Anna Hopkins	-	Commissioner
Steve Lehman	-	Commissioner
Josh Morgan	-	Commissioner
Elizabeth Peloza	-	Commissioner
Sam Trosow	-	Commissioner
Kelly Paleczny	-	General Manager
David Butler	-	Manager, Operations Administration
Katie Burns	-	Director of Planning
Joanne Galloway	-	Director of Human Resources
Mike Gregor	-	Director of Finance
Craig Morneau	-	Director of Fleet & Facilities
Shawn Wilson	-	Director of Operations
Caroline Roy	-	Secretary

Meeting to order The Chair called the meeting to order.

Completion and Acceptance of Agenda The Chair called for the acceptance of the agenda, C. Rahman moves, seconded by E. Peloza, the acceptance of the agenda. CARRIED.

Disclosures of Pecuniary Interest The Chair called for disclosures of pecuniary interest with respect to the agenda. There were no conflicts of interest declared.

Minutes C. Rahman moves, seconded by E. Peloza, the minutes of the meeting held on May 9, 2025 be APPROVED.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, E. Peloza and S. Trosow
ABSENT: J. Morgan

CARRIED.

2nd Report Accessible Public Transit Service Advisory Committee With regard to the 2nd Report Accessible Public Transit Service Advisory Committee, copy attached, C. Rahman moves, seconded by S. Trosow the report be RECEIVED.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, E. Peloza and S. Trosow
ABSENT: J. Morgan

CARRIED.

Letter from LTC Governance Subcommittee With regard to the LTC Governance Subcommittee letter, copy attached, C. Rahman moves, seconded by S. Lehman, the Commission send a letter to SPPC outlining:

 i. With respect to the City Bylaw Updates:

 a. Establishing the complement for LTC as four Councillors and three Citizen appointees; and

 b. Similar to other Boards and Commissions, that the bylaw be updated to reflect that interviews of Citizen appointees shall be conducted by the Commission. The recommended slate to be forwarded to SPPC.

 ii. With regard to the Selection Criteria:

 a. That the vacancies posting for the LTC include that the following expertise are sought, Legal/HR, Finance/Accounting, Engineering, Transportation Planning and/or IT, Preference will be given to a conventional and/or specialized transit rider with the requisite expertise.

Further, that the Commission REQUEST the City Clerk's office to post the openings in order to have selected candidates in place for September 30, 2025. And that at the time of appointment of new Citizen members, that the Council complement be repopulated with four members of Council.

iii. In addition, the Commission DIRECT administration:

- a. Draw up terms of reference for a conventional ridership advisory committee; and
- b. Continue the work of repopulating the Accessible Public Transit Service Advisory Committee.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, E. Pelozza and S. Trosow

ABSENT: J. Morgan

CARRIED.

**Financial Update –
Conventional Transit
Services – Operating
Budget – April 30,
2025**

With regard to the Financial Update – Conventional Transit Services – Operating Budget – April 30, 2025 report, copy attached, C. Rahman moves, seconded by A. Hopkins, the Commission RECEIVE the report.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow

CARRIED.

**Financial Update –
Specialized Transit
Services – Operating
Budget – April 30,
2025**

With respect to the Financial Update – Specialized Transit Services – Operating Budget – April 30, 2025 report, copy attached, C. Rahman moves, seconded by A. Hopkins, the Commission RECEIVE the report.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow

CARRIED.

**Financial Update –
Capital Budget
Programs – April 30,
2025**

With respect to the Financial Update – Capital Budget Programs – April 30, 2025 report, copy attached, C. Rahman moves, seconded by A. Hopkins, the Commission RECEIVE the report.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow

CARRIED.

**Specialized Service
Scheduling System
Implementation
Update**

With respect to the Specialized Service Scheduling System Implementation Update report, copy attached, C. Rahman moves, seconded by A. Hopkins, the Commission RECEIVE the report.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow

CARRIED.

**2025 Road
Construction and
Special Events
Update**

With respect to the 2025 Road Construction and Special Events Update report, copy attached, C. Rahman moves, seconded by A. Hopkins, the Commission RECEIVE the report.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow

CARRIED.

**2025 – 2026 General
Insurance Program
Renewal**

With respect to the 2025 – 2026 General Insurance Program Renewal report, copy attached, C. Rahman moves, seconded by A. Hopkins, the Commission:

- i. APPROVE the general insurance program for the period of June 30, 2025 through to June 29, 2026 at a total annual cost of \$3,002,759 exclusive of applicable sales tax and deductible costs, the particulars of which are as follows:

Coverage	Premium	Insurer
Automobile	\$ 2,203,407	Zurich
Property	311,309	Zurich
Liability (General, Abuse)	93,885	Zurich
Liability (Umbrella)	292,721	Marsh Bowring
Travel Accident	1,200	Industrial Alliance
Boiler & Machinery	7,393	RSA / XL Specialty
Crime	9,250	Liberty
Directors & Officers	25,595	AIG
Environmental	38,646	Chubb
Cyber	19,353	CFC

- ii. APPROVE the broker services for the period of June 30, 2025 through to June 30, 2026 with Marsh Canada at a cost of \$105,000.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow
CARRIED.

2024 Audited Pension Plan Statements

With respect to the 2024 Audited Pension Plan Statements report, copy attached, C. Rahman moves, seconded by A. Hopkins, the Commission:

- i. APPROVE the draft financial statements, as set out in Enclosure I, relating to the non-insured pension fund as at December 31, 2024; and
- ii. DIRECT the administration to forward the 2024 Pension Statements to the Financial Services Regulatory Authority (FSRA) as required under the Pension Benefits Act.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow
CARRIED.

2026 Budget Assessment – Response from Mayor/Budget Chair

With respect to the 2026 Budget Assessment – Response from Mayor/Budget Chair report, copy attached, the Commission:

- i. PROVIDE DIRECTION with respect to which of the items included in this report should be incorporated into the 2026 operating and capital budgets;
- ii. DIRECT administration to finalize the 2026 operating and capital budgets for presentation and consideration at the August 27, 2025 meeting; and
- iii. DIRECT administration to prepare a communication summarizing this report for submission to Council’s Budget Committee.

C. Rahman moves, seconded by S. Lehman, the motion be amended to read as follows:

- i. DIRECT administration to prepare a 2026 operating budget for public transit services which provides for a \$700,000 reduction in City of London funding from the previously approved 2026 budget in the 2024-2027 multi-year budget, noting that the savings are the result of decreased fuel and insurance costs;
- ii. DIRECT administration to finalize the 2026 operating and capital budgets for presentation and consideration at the August 27, 2025 meeting; and
- iii. DIRECT administration to prepare a Business Case for providing for the \$700,000 reduction in City of London funding for submission to Council’s Budget Committee.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan and E. Pelozza
NAYS: S. Trosow and A. Hopkins

CARRIED.

Draft 2024 Annual Report

With respect to the Draft 2024 Annual report, copy attached, C. Rahman moves, seconded by E. Pelozza, the Commission:

- i. APPROVE the Draft 2024 Annual Report, attached as Enclosure I; and
- ii. DIRECT administration forward the approved 2024 Annual Report to Municipal Council for its review and consideration.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow
CARRIED.

Appointments to the Accessible Public Transit Service Advisory Committee

With respect to the Appointments to the Accessible Public Transit Service Advisory Committee report, copy attached, S. Trosow moves, seconded by E. Pelozza, the Commission:

- i. APPOINT the following individuals as voting members:
 - a. Penny Moore
 - b. Jody Goldhawk
- ii. APPOINT the following individual as a non-voting member:
 - a. Lauren McLean
- iii. DIRECT administration contact John Tyrone Whiston to see if he would consider a non-voting position noting the Committee is at capacity for voting members; however, there are two available non-voting positions remaining. If agreed upon, John Tyrone Whiston will be appointed to the role.

YEAS: S. Franke, C. Rahman, A. Hopkins, S. Lehman, J. Morgan, E. Pelozza and S. Trosow
CARRIED.

In Camera

Consistent with the provision of Section 239 of the Municipal Act, A. Hopkins moves, seconded by C. Rahman, the Commission move In Camera to CONSIDER:

- i. Labour relations and employee negotiations.

CARRIED.

At the In Camera session, the Commission met to CONSIDER:

- i. Labour relations and employee negotiations.

Pursuant to procedural requirement of Section 239 of the Municipal Act, the Commission REPORTED PROGRESS on:

- i. Labour relations and employee negotiations.

CARRIED.

Date of Next Meeting

The Commission confirmed the date of the next meeting as follows:
Monday July 21, 2025 at 9:00 A.M.

Adjournment

S. Trosow moves, seconded by S. Lehman, the meeting be adjourned. CARRIED.
The meeting adjourned at 10:07 A.M.

<hr/>		
Skylar Franke	-	Chair
<hr/>		
Caroline Roy	-	Secretary