

MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE
HYBRID FORMAT
AT 10:30 A.M. ON TUESDAY AUGUST 12, 2025

Those present were: B. Quesnel - Chair
E. Harrison – Vice Chair
J. Goldhawk
P. Moore
A. Rinn
J. Surerus
S. Trosow
D. Whatmore
L. McLean (non-voting)
S. Oster (non-voting)
T. Whiston (non-voting)

Regrets: L. Boateng
S. Deebrah

Also present were: K. Paleczny – General Manager
S. Wilson – Director of Operations
S. Franke – Commission Chair
C. Webb - Voyago
C. Roy - Secretary

Introduction & Orientation The General Manager provided an overview of the Committee’s Terms of References recognizing three new members recently joined the Committee.

Meeting to order The Chair called the meeting to order.

Completion and Acceptance of Agenda The Chair called for acceptance of the agenda as amended, D. Whatmore moves, seconded by E. Harrison, the acceptance of the agenda as amended.

CARRIED.

Disclosures of Pecuniary Interest The Chair called for disclosures of interest with respect to the agenda as amended. There were no conflicts of interest declared.

Minutes E. Harrison moves, seconded by D. Whatmore, that the minutes of the meeting held on June 12, 2025 be APPROVED as circulated.

CARRIED.

Letter from C. Roy re 2nd Report of the Accessible Public Transit Service Advisory Committee With regard to the letter from C. Roy, Secretary, London Transit Commission dated June 24, 2025 regarding the 2nd Report of the Accessible Public Transit Service Advisory Committee meeting of June 12, 2025, copy attached, D. Whatmore moves, seconded by P. Moore, the letter be RECEIVED.

CARRIED.

**Communication re
Ottawa's Para-
Transpro Summary**

With respect to the Communication re Ottawa's Para-Transpro Summary, copy attached, A. Rinn moves, seconded by E. Harrison, the summary be RECEIVED.

CARRIED.

P. Moore motioned, seconded by E. Harrison, the Committee REQUEST the Commission direct administration to bring a report back at the next Committee meeting that highlights the elements from the document that are related to the upcoming Primary Service Provider for Specialized Service Request for Proposal.

CARRIED.

**Primary Service
Provider for
Specialized Service
– Request for
Proposal**

With respect to the Primary Service Provider for Specialized Service – Request for Proposal report, copy attached, P. Moore moves, seconded by E. Harrison, the report be TABLED for discussion at the next meeting.

CARRIED.

S. Trosow motioned, seconded by J. Goldhawk, the Committee REQUEST the Commission direct administration to provide the Committee with the rider complaint statistics for the current year for consideration in the preparation of the Request for Proposal.

CARRIED.

**Specialized Service
Scheduling System
Implementation
Update**

With respect to the Specialized Service Scheduling System Implementation Update report, copy attached, J. Goldhawk moves, seconded P. Moore, the report be RECEIVED.

CARRIED.

BRT Stations

With respect to the added verbal report re BRT Stations, A. Rinn motioned, seconded E. Harrison, the Committee REQUEST the Commission direct administration bring a report back at a future Committee meeting that details:

- i. A summary of the consultation that was sought from the visually impaired community with respect to the design of the BRT Stations; and
- ii. Options to provide better indication of where buses will board at these BRT Stations.

CARRIED.

**Date of Next
Meeting**

Tuesday September 16, 2025 at 11:00 A.M.

Adjournment

E. Harrison moves, seconded by P. Moore, the meeting be adjourned. CARRIED. The meeting adjourned at 12:00 p.m.

B. Quesnel - Chair

C. Roy - Secretary