

MINUTES OF THE ACCESSIBLE PUBLIC TRANSIT SERVICE ADVISORY COMMITTEE HYBRID FORMAT

AT 11:03 A.M. ON TUESDAY SEPTEMBER 16, 2025

Those present were:

- B. Quesnel - Chair
- L. Boateng
- J. Goldhawk
- P. Moore
- A. Rinn
- J. Surerus
- S. Trosow
- D. Whatmore
- L. McLean (non-voting)
- T. Whiston (non-voting)

Regrets: E. Harrison – Vice Chair
S. Deebrah
S. Oster (non-voting)

Also present were:

- K. Paleczny – General Manager
- S. Wilson – Director of Operations
- S. Franke – Commission Chair
- C. Webb - Voyago
- C. Roy – Secretary
- S. Smith – Interpreter
- T. Godfrey – Interpreter

Meeting to order

The Chair called the meeting to order.

Completion and Acceptance of Agenda

The Chair called for acceptance of the agenda, D. Whatmore moves, seconded by P. Moore, the acceptance of the agenda.

CARRIED.

Disclosures of Pecuniary Interest

The Chair called for disclosures of interest with respect to the agenda.

S. Trosow raised an issue with respect to the Voyago Representative sitting at the table during the discussion on the Primary Service Provider for Specialized Service – Request for Proposal and requested that C. Webb move to the gallery and looked to the Chair for ruling. C. Webb moved to the gallery.

Minutes

D. Whatmore moves, seconded by P. Moore, that the minutes of the meeting held on August 12, 2025 be APPROVED as circulated.

CARRIED.

**Letter from C. Roy
re 3rd Report of the
Accessible Public
Transit Service
Advisory Committee**

With regard to the letter from C. Roy, Secretary, London Transit Commission dated August 28, 2025 regarding the 3rd Report of the Accessible Public Transit Service Advisory Committee meeting of August 12, 2025, copy attached, D. Whatmore moves, seconded by A. Rinn, the letter be RECEIVED.

CARRIED

Letter from J. Goldhawk re LTC’s Contingency Plan for the Potential Paratransit Drivers’ Strike

With respect to the letter from J. Goldhawk, Committee member, dated September 10, 2025 re LTC’s Contingency Plan for the Potential Paratransit Drivers’ Strike, copy attached, A. Rinn moves, seconded by P. Moore, the letter be RECEIVED.

CARRIED.

Primary Service Provider for Specialized Service – Request for Proposal

With respect to the Primary Service Provider for Specialized Service – Request for Proposal report, copy attached, A. Rinn moves, seconded by P. Moore, the Committee REQUEST the Commission direct administration give consideration to the following when finalizing the RFP:

- i. At the request of the rider, a driver may be required to assist with the boarding and debording of a service animal through the front door of the bus.

CARRIED.

P. Moore moves, seconded by A. Rinn, the Committee REQUEST the Commission direct administration give consideration to the following when finalizing the RFP

- i. That consideration be given to ensuring maximum space in the aisle of the vehicles when determining interior configuration.

CARRIED.

J. Goldhawk moves, seconded by A. Rinn, the Committee REQUEST the Commission direct administration give consideration to the following when finalizing the RFP

- i. That consideration be given to providing the service with a mixed fleet of buses and taxis.

CARRIED.

Date of Next Meeting

Tuesday October 14, 2025 at 11:00 A.M.

Adjournment

P. Moore moves, seconded by J. Goldhawk, the meeting be adjourned. CARRIED. The meeting adjourned at 12:15 p.m.

B. Quesnel - Chair

C. Roy - Secretary